



TRAFFIC CALMING POLICY

Purpose:

This policy has been developed to establish a structured process through which the Town can respond to and address residents' concerns regarding these types of traffic issues that occur on Town maintained residential streets. For traffic issues that arise on arterials and collector streets, each concern will be evaluated on a case by case basis.

The purpose of the policy is to verify a concern once it is brought to the Town's attention, evaluate it against set criteria, compare it with other known locations in Town, provide recommendations to address the issue(s), and determine the effectiveness of recommendations that are implemented.

Adopted: Massachusetts General Law Chapter 90 Section 17c and 18b

Process and Requirements:

Step 1 – Report the Problem

If a resident feels that there is a speeding or traffic problem on their local residential street, they should report the problem to East Bridgewater's Town Administrator at (508) 378-1601 or Town Hall, 175 Central Street East Bridgewater, MA 02333

Town staff will review the concern to verify that it meets the following initial minimum criteria:

1. The location of the concern must be a Town maintained residential roadway.
2. The roadway must be at least 600 feet long.
3. The majority of the property adjoining the roadway is residential.

If the initial minimum criteria are met, the resident will be provided with a Traffic Calming Request Form (a copy of the request form is provided in APPENDIX A).

Step 2 – Administrative Review

The Town Administrator will review the application to determine the limits of the affected area. S/he will request a petition from a representative number of residents in this affected area to verify that there is widespread concern for the speeding or traffic issue(s) (a blank copy of the petition to be signed is provided in the appendix as APPENDIX B). The neighborhood shall identify and list on the petition a resident who will serve as the primary contact with the Town.



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A letter will be sent to the Applicant with the petition forms and limits of the affected area.

Step 3 - Neighborhood support

Once the Applicant submits the petition signed by at least 75% of the residents within the subject area, it will be reviewed by Director of the DPW, the Chief of Police, and the Town Administrator. If a request has met the following minimum criteria, it will proceed to Step 4. A letter will be sent to the Applicant indicating receipt of petition form(s).

Minimum Criteria – Petition must be signed by at least 75% of residents within the subject area as defined by the Town to qualify as “widespread concern.”

If the Applicant is not able to garner 75% of the required signatures, the Town Administrator may, at discretion, continue to move the application on to the next step if it is determined that the concern is a problem area.

Step 4 – Department Review

If the Town Administrator deems the application successful with neighborhood support, a copy of the application will be distributed to the Department of Public Works (DPW) Director, and the Chief of the East Bridgewater Police Department for input.

Once these department heads have reviewed and applied input to the application, the Town Administrator, will distribute the application to the Board of Selectmen for final department review.

Step 5 – Board Recommendation & Action

After the Board of Selectmen has had an opportunity to review the application and department input, they will vote on needed changes to the traffic area in question.

If the board elects to pursue the changes, traffic calming may begin.

If the Board elects **not** to pursue the changes, the Town Administrator will inform the applicant that the Board of Selectmen has decided against the proposal.

Step 5 – Traffic Calming

With the approval of the Board of Selectmen, the application will be processed, and the adjusted traffic measures will be implemented and enforced.

As the Application is processed, the Town Administrator will inform the applicant.

All necessary forms are attached to this policy.



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APPENDIX A – Traffic Calming Request Form

This form is used to report a speeding or traffic problem on a residential street. When this form is submitted, Town staff will evaluate the complaint to determine the nature of the problem, and make sure that the location is a town maintained, residential street. After the initial report Town staff will explain how residents may put together a petition to verify that there is a widespread concern for the speeding or traffic issue.

1. Contact Information

Name(please print): _____

Address, City, and Zip: _____

Phone Number: _____ Email: _____

2. Please describe the location of the traffic concern. Attach a map or picture if necessary:

3. Please describe the nature of the neighborhood traffic problem you are concerned with (attach additional sheets if needed):

4. Please list possible solutions to the problem that you would like the Town of East Bridgewater to consider:

Please fill out this form and return to:

East Bridgewater Town Hall
175 Central Street
East Bridgewater MA, 02333



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APPENDIX B - Neighborhood Petition Form

Please fill out this form and return with attached sheets to:

East Bridgewater Town Hall
175 Central Street
East Bridgewater, MA 02333
(508) 378 – 1601

THE UNDERSIGNED AGREE TO THE FOLLOWING:

- All persons signing this petition certify that they own property or reside within the following area.
- All persons signing this petition agree to the following problem in the defined area.
- All persons signing this petition agree that the following contact person(s) represents the neighborhood in matters pertaining to items 1 and 2 above.

Name of key contact person #1 (please print): _____

Address: _____

Telephone (day): _____ E-mail: _____

Name of key contact person #2 (please print): _____

Address: _____

Telephone (day): _____ E-mail: _____

Please attach additional pages if necessary, to discuss the request.

[illegible]