

Town of East Bridgewater
Capital Improvement Planning Committee



Glenn Tatttrie, Chairman
David Foley
Kris Fabroski
Dan Picha

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George Samia
Tim Cramer
Rob Rhuda

Meeting Minutes

March 27, 2019

Members present: Glenn Tatttrie, Dave Foley, Tim Cramer, Kris Fabroski, Dan Picha, Rob Rhuda,

Member(s) absent: None

Guest(s): None

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1. Meeting called to order at 6:09 PM by Glenn Tatttrie who stated the purpose of the meeting was to prioritize capital project proposals and then vote on which capital projects to move forward as part of the FY20 budget.
 2. The Committee engaged in discussion around the list of proposed capital projects for FY20
 3. Capital Projects for FY20 – the following projects were voted upon with the understanding the Town would bond the projects. The projects were voted in the prioritized order of the Committee.
 - a. Road Repairs as proposed by the Department of Public Works totaling \$517,892.00
M/S Foley/Rhuda Motion passed 6-0
 - b. Mitchell School Vestibule FOB system as proposed by the School Department totaling \$50,000.00
M/S Foley/Rhuda Motion passed 6-0
 - c. Upgrade to the Fire Department radio system requested by the Fire Department totaling \$65,000.00
M/S Foley/Rhuda Motion passed 6-0
 - d. Town's Information Technology Infrastructure upgrade to all town servers, requested by the Director of Information Technology, totaling \$132,500.00
M/S Foley/Rhuda Motion passed 6-0
 - e. Replacement of the Town's servers, requested by the Director of Information Technology, totaling \$170,000.00
M/S Foley/Rhuda Motion passed 6-0

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- f. Upgrade to the School's Wireless system, requested by the School Department, totaling \$73,417. The motion for this line item states that this approval is contingent on the School Department securing a 50% reimbursement of the total cost of this project.

M/S Foley/Rhuda *Motion passed 6-0*

4. The following proposed Capital Projects, that were subject to bonding, were passed over by the Capital Committee

- Town's Wireless Upgrade
- Replacement of the Town's Street Sweeper
- Replacement of the roof at the Central School
- Repairs to the interior of the Central School

5. Capital Projects for FY20 – the following projects were voted upon with the understanding the Town would fund the projects from the designated source in the motion.

- a. Replacement of an emergency generator for the Department of Public Works, totaling \$73,000.00, to be paid from the Water Enterprise Fund.

M/S Foley/Rhuda *Motion passed 6-0*

- b. Replacement of the School Zone Signals and Pedestals, requested by the Department of Public Works, totaling \$20,000.00, to be paid from Free Cash.

M/S Foley/Rhuda *Motion passed 6-0*

- c. Upgrade and replacement of the Police Department's phone system, requested by the Police Department, totaling \$21,000, to be paid from Free Cash.

M/S Foley/Rhuda **Motion passed 5-0-1 with Cramer abstaining**

- d. Replacement of the auditorium stage lighting and sound board in the auditorium of the Jr/Sr High School, requested by the School Department, totaling \$23,734, to be funded from one of the School Department's revolving accounts

M/S Foley/Rhuda *Motion passed 6-0*

- e. Redesign of the server room located at the Police Station, requested by the Police Department, totaling \$24,500.00, to be paid from Free Cash

M/S Foley/Rhuda Motion passed 5-0-1 with Cramer abstaining

- f. Replacement of the Phase four exhaust fan at the Central School, requested by the School Department, totaling \$33,850.00, to be paid from the School Department's Food Services Revolving Fund

M/S Foley/Rhuda *Motion passed 6-0*

- g. Replacement of the Mitchell School Wheelchair ramp, as requested by the School Department, totaling \$35,000.00, to be paid from Free Cash

M/S Foley/Rhuda *Motion passed 6-0*

- h. Replacement of the security cameras at the Central School, as requested by the School Department, totaling \$42,350.00, to be paid from Free Cash

M/S Foley/Rhuda Motion passed 6-0

- i. Purchase of a new marked cruiser for the Police Department, as requested by the Police Department, totaling \$46,124.00, to be paid from Free Cash

M/S Foley/Rhuda **Motion passed 5-0-1 with Cramer abstaining**

- j. Purchase of a new SUV to replace the Fire Chief's vehicle, as requested by the Fire Department, totaling \$45,700.00, to be paid from the Ambulance Fund

M/S Foley/Rhuda *Motion passed 6-0*

- k. To finance the purchase and upgrade of the existing Office 365 software, as requested by the Director of Information Technology, totaling \$49,000.00, to be paid from Free Cash

M/S Foley/Rhuda *Motion passed 6-0*

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6. The following proposed Capital Projects were passed over by the Capital Committee
 - a. Replacement of projectors as requested by the School Department
7. Meeting Adjournment
 - a. *Motion to Adjourn the meeting at 7:15 PM*
 - i. *M/S Picha/Foley* *Motion Passed 6-0*

Respectfully submitted,
Dan Picha
Capital Improvement Planning Committee

