

**Town of East Bridgewater Finance Committee**

175 Central Street

East Bridgewater, MA 02333

Town Hall, 2<sup>nd</sup> floor Conference Room

RECEIVED TOWN CLERK  
15 AUG 28 PM 4:00



**Finance Committee Meeting Minutes  
May 7, 2019**

---

**Members present:** Michele Ahern, Laura Sebastyn, Crystal Hudson, Melanie Dean

**Member(s) absent:** Dan Picha

**Selectman Liaison:**

**Guest(s):**

---

1. The meeting was called to order at 6:23 pm by Michele Ahern
2. Crystal and Melanie attending the BOS meeting last night to hear the presentation of the Southeastern Vo Tech school. The budget has increased by \$19,503 or 2.5% this next year.
3. Budget Process Update
  - a. Last night Michele and Laura met with the Interim Town Administrator, the Accountant, and the Assessor to review the current numbers.
  - b. Laura to review the expense sheets to reconcile and make sure they are all in agreement
  - c. Michele reviewed the revenue sheets which she is working with the ITA and Accountant on. We need further clarification on the local receipts estimate (especially compared to actual last year)
  - d. Other deficits – Michele needs to check on this number. (solid waste free cash). Is this the FY19 transfer? If yes does it belong on this sheet? If it is to make up the difference for this years shortfall, next year – we need to tell her that we already had John increase that line item by the actual shortfall amount.
  - e. Michele will check on the Tax Title number
  - f. Everyone is asked to review the email from the Fire/Police Chiefs regarding the dispatchers.
  - g. All members should review their bullet points (real needs) and we can discuss at the next meeting.
4. Year End Transfer
  - a. Michele received the year end transfers that need to be voted on by the Fin Comm and BOS. Michele will scan the sheet and send to us tomorrow for review. We will then either vote on it at a future meeting.
5. Next Finance Committee Meeting
  - i. The next meeting of the Finance Committee will be Tuesday, May 14, 2019 at 6pm.
6. Meeting Adjournment

***Motion: To adjourn the meeting at 7:51 pm***

***M/S Hudson/Dean***

***Motion Passed 4-0-0***

Laura Sebastyn, Clerk

