

**Town of East Bridgewater Finance Committee**

175 Central Street

East Bridgewater, MA 02333

Town Hall, 2<sup>nd</sup> floor Conference Room



**Finance Committee Meeting Minutes  
November 18, 2019**

RECEIVED TOWN CLERK  
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**Members present:** Laura Sebastyn, Crystal Hudson, Melanie Dean, Kevin Reilly, Joe Conley, David Walsh

**Member(s) absent:** Daniel Picha

**Selectman Liaison:**

**Guest(s):** Brian Noble, Town Administrator, Rebecca Johnson, Administrative Assistant, Department Heads

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1. Meeting called to order at 6:00 pm by Laura Sebastyn
2. Discussion of FY21 budget process and deadlines
  - a. Budget handout received noting finance committee liaisons
  - b. Budget can come in any format
  - c. Will use a similar process to last year for liaison meetings, presentations to the finance committee, selectman presentations, etc.
  - d. Departments are asked for a level-headed budget
  - e. Deadline for budget submittal is 12/16/19
3. IT requested a finance committee liaison
  - a. Laura Sebastyn and Joe Conley will serve at the IT liaison
4. Any attendees were invited to ask questions - no questions presented
5. Meeting adjournment at 6:10 pm
  - a. Motion to adjourn the meeting at 6:10 pm
    - i. Motion - David Walsh
    - ii. Second - Kevin Reilly
    - iii. Vote - Passed 6-0-0

Melanie Dean, Clerk