

Town of East Bridgewater Finance Committee

175 Central Street
East Bridgewater, MA 02333
Town Hall

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'23 FEB 7 PM12:31



**Finance Committee Meeting Minutes
Wednesday, January 18, 2023**

Members present: Dan Picha, Karen Harhen, Lisa Allington, George Jouvin, Karin Gilman

Member(s) absent: Dave Walsh

Guest(s): Charlie Seelig, Town Administrator

1. Meeting called to order at 6:00 PM by Dan Picha, Finance Committee Chair.
2. FY24 Budget Process Update
 - a. Dan Picha provided an overview on the review process for new FinCom members, which includes reviewing a department/board's historical spend, YTD spend, upcoming expenses (i.e. labor contracts), as well as understanding the intricacies of certain departments (i.e. Library might need to spend a certain dollar amount on books in order to receive a grant). Once each department/board meets with their FinCom liaison, they make any adjustments needed and present their proposed budgets to the entire committee (see schedule below).
 - b. Fire Department – Dave Walsh and Karin Gilman met with Fire Chief Tim Harhen on Friday, 1/13/23 to review the proposed FY24 budget, including funding sources. Chief Harhen will add a new column to the proposed budget and include information from last May's approved budget in order to provide additional clarity.
 - c. Board of Health – Dave Walsh and George Jouvin met with the health agent, Jeanmarie Joyce, on Friday, 1/13/23. BOH budget is flat or slightly down over last year's budget due to costs associated with the departure of a long-term employee this past year.
 - d. Police Department – Dave Walsh met with Police Chief Paul O'Brien to review his FY24 budget. George Jouvin was unable to attend this meeting and expressed interest in attending another one with a larger department in order to obtain more experience.
3. The following is the proposed FinCom budget presentation schedule for FY24:

Date / Time	Department	Liaison(s)
Monday, February 6, 2023 at 5:30 pm	Assessors Department	Dave Walsh, Lisa Allington
	Board of Health	Dave Walsh, George Jouvin
	BOS/Town Administrator	Karen Harhen

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	Town Accountant	Karen Harhen
	Town Clerk	Dave Walsh
	Treasurer & Collector	Dave Walsh, Karin Gilman
	Veterans' Services	Dave Walsh
Wednesday, February 15, 2023 at 6 pm	Fire Department	Dave Walsh, Karin Gilman
	Police Department	Dave Walsh, George Jouvin
Tuesday, February 21, 2023 at 6 pm	Building/Planning Department	Dave Walsh
	Conservation Commission	Dan Picha
	Council on Aging	Dan Picha
	Information Technology	Karen Harhen
	Library	Dan Picha, George Jouvin
Tuesday, February 28, 2023 at 6 pm	DPW (2)	Dan Picha, Karen Harhen
	Historical Commission	Dan Picha, Karin Gilman
	Recreation Commission	Dan Picha, Lisa Allington
TBD (early March)	School Department	Dan Picha, Lisa Allington

4. Motion to adjourn meeting was made at 6:27 PM by Karin Gilman, seconded by Lisa Allington, and approved 5-0.

Respectfully Submitted by:



Dan Picha, Chairman