

Town of East Bridgewater Finance Committee

175 Central Street

East Bridgewater, MA 02333

Town Hall, 2nd floor Conference Room



Finance Committee Meeting Minutes March 26, 2019

Members present: Michele Ahern, Laura Sebastyn, Jennifer Kitchenham, Crystal Hudson, Dan Picha

Member(s) absent: Melanie Dean

Selectman Liaison:

Guest(s):

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1. Meeting called to order at 7:02 pm by Michele Ahern
 2. Department Budget Notes Review
 - a. Library
 - i. The grid - why is there a new grid with increases this year? The grid should not change year over year (if that were the case staff would be receiving a 5% increase)
 - ii. Why is there a 3% increase between steps?
 - iii. Director – does he have a contract? He said that he is willing to not take a raise this year and use the money for the staff salary? Can that be done? You should need to adjust the contract? May need to address this with the Library Trustees and Legal
 - b. Town Clerk
 - i. Town Clerk salary line item – the committee agrees that the line item should stay at 2%
 - ii. Stipend for Chapter 41 \$400 - although Sue does not think she is going to go for it – committee feels that this should be removed.
 - c. Veterans – no notes
 - d. Conservation – no notes
 - e. Building and Planning – no notes
 - f. Town Accountant –
 - i. The accountant has applied for the 5/5/5 as she plans on retiring in 2.5 years. In order to make her budget balanced, she would have to decimate her operating expenses. There aren't enough expenses to even make up the difference. The committee feels that this will have to be funded.
 - g. Board of Health – no notes
 - h. COA – will address the real needs request of the volunteer coordinator once we determine what the bottom line of the budget will be
 - i. Fire – civilian dispatch – we need to revisit when we have more real numbers.

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3. Outstanding Budget Meetings
 - a. Assessors/Treasurer – Michele will reach out and see if we can get them scheduled for April 1st at 5:30.
1. Approved Meeting Minutes of Prior Meetings
 - a. **January 22, 2019, 2018**
 - i. ***Motion to accept the minutes of January 22, 2019 as written***
 1. ***M/S Picha/Hudson*** ***Motion Passed 5-0-0***
 - b. **February 4, 2019, 2018**
 - i. ***Motion to accept the minutes of February 4, 2019 as written***
 1. ***M/S Picha/Kitchenham*** ***Motion Passed 5-0-0***
 - c. **February 5, 2019, 2018**
 - i. ***Motion to accept the minutes of February 5, 2019 as written***
 1. ***M/S Hudson/Kitchenham*** ***Motion Passed 5-0-0***
2. Next Finance Committee Meeting
 - i. The next meeting of the Finance Committee will be Monday, April 1, 2019 at 5:30 pm.
3. Meeting Adjournment

Motion: To adjourn the meeting at 8:39 pm
M/S Hudson/Kitchenham Motion Passed 5-0-0

Laura Sebastyn, Clerk