

## East Bridgewater Library Trustees Meeting

November 18, 2019

Regular meeting called to order at 7:00pm. Board members in attendance were:

Brenda Conca, Anne Marek, Cat Lea Holbrook, Sandra Ockers, Russ Hannagan, Susan Murray and Director, Christopher McGee.

Bills were signed. The scribes report for October was accepted.

### Director's report-

- CPR/AED training by the Red Cross was completed.
- Library stats for October 2019 were up. Numbers comparable to previous October. Some of the increase may be due to the many successful programs the library hosted.
- Budget: MBLC posted a list "Certified Municipalities and Awards to Date" which indicated the first award installment for the East Bridgewater Library would be \$10,507.62. The second award installment will come in the spring.
- Facilities: Graffiti on the front porch was removed. Installing a motion activated camera at the front door was discussed. Russ Hannagan will research the cost. WiFi set up was completed 11/6 and is functioning well. Workroom photocopier was switched to the public area. Now patrons can copy, print, scan and fax.
- Programs: Some upcoming programs being offered in December include decorating gingerbread houses and students from the high school performing Christmas music.
- A variety of library materials will continue to be ordered so we will be eligible to get our full state aid. Director, Christopher McGee is researching obtaining popular new release adult books through Brodart's McNaughton plan. The library would put down a deposit and "lease" books for a period of time.
- **Director's report accepted**

### Friends of the Library-

- East Bridgewater Library books bags will be sold by the Friends at Christmas on the Common.
- The lawn signs were discussed and the Friends will check to see if they can get a better price than offered through Vista print.
- The Friends wanted to remind everyone that they are part of the Amazon Smile program which generates money for the library.

## **New Business-**

- The Town of East Bridgewater has implemented a comprehensive town emergency closing policy. This supersedes our prior library policy. The library director will decide if the library should be open or closed if service time is outside of the regular town Work hours (i.e. Saturday).
- The Library will have a table at Christmas on the Common Saturday, December 7th.
- The 4<sup>th</sup> of July falls on a Saturday in 2020. The library will be closed on Friday, July 3<sup>rd</sup> and Saturday, July 4<sup>th</sup>.
- - **Motion passed**
- Starting January 2020, Trustee meetings will be held on the 3<sup>rd</sup> Tuesday of each month.

**Motion passed**

Meeting adjourned 8:29pm.

Respectfully submitted,

Anne Marek, Trustee

**Next meeting January 21, 2020 at 7:00pm**