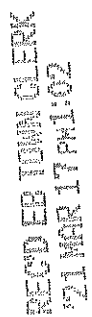


## East Bridgewater Library Trustees Meeting



January 19, 2021

Regular meeting was called to order at 7:02pm. Board members in attendance were:

Brenda Conca, Anne Marek, Cat Lea Holbrook, Sandra Ockers, Susan Murray, and Director, Christopher McGee.

Members absent: Russ Hannagan

Bills signed. A motion to accept the scribes report for December was made by Brenda Conca and seconded by Anne Marek. A motion to accept the scribes report for the special meeting held December 8<sup>th</sup> was made by Brenda Conca and seconded by Anne Marek. The report for the special meeting held December 29<sup>th</sup> is pending and will be reviewed at the February 16<sup>th</sup> meeting.

### Motion passed

### Director's report-

- Digital Circulation is up in December. Curbside pickups average 20 per day.
- Signs have been made and installed, directing patrons where to park for curbside pickup.
- Suggestions were made to request Capital Funds from the town for special projects. Ideas include:
  - Electronic sign to advertise programs etc.
  - Repair sign on the front of the building
  - Discuss possible roof repair/replacement (would need estimate)
  - Review copy of report done in Spring 2020 to see recommendations (Need to obtain copy)
- Deadline for requests is mid-February
- Staffing- 2 Members of the library staff were out for a few days while being tested for Covid 19 virus. Both tested negative and were able to return to work.
- Our page, Riley is leaving on January 27, 2021 for college. Many thanks for her service. She will be missed but the Director, Staff and the Board of Trustees wish her success.
- Upcoming Zoom programs scheduled:
  - January 25<sup>th</sup>, baking scones
  - February 11<sup>th</sup>, working with pastels. Kits are available for pick up
  - February 23<sup>rd</sup>, Evanston's Living History (presented by the producer of "Alice's Ordinary People" which was shown at the library last year)
- Budget was presented to Finance Committee on January 13<sup>th</sup> by Director, Christopher McGee and Chairperson of the Library Board of Trustees, Cat Holbrook.

- Motion to accept the Director's report was made by Sandra Ockers and seconded by Susan Murrar.
- **Motion passed**
- **Friend's report-**
- No report available.
- **Old Business-**
- Discussed possible applicants for Library Board of Trustees positions. Paperwork available at the East Bridgewater Town Hall and due February 19, 2021.

### **New Business-**

Review library holiday closing schedule for FY21.

Motion to accept the FY21 holiday schedule was made by Susan Murray and seconded by Anne Marek.

- Meeting adjourned 8:11pm.

Anne Marek, Trustee

**Next meeting February 16, 2021 at 7:00pm.**