

## East Bridgewater Library Trustees Meeting

February 16, 2021

Regular meeting (via Zoom) was called to order at 7:01pm. Board members in attendance were:

Brenda Conca, Anne Marek, Cat Lea Holbrook, Sandra Ockers, Susan Murray, Russ Hannagan and Director, Christopher McGee.

Bills signed. A motion to accept the scribes report for January was made by Susan Murray and seconded by Sandra Ockers. A motion to accept the scribes report for the special meeting held December 29th was made by Russ Hannagan and seconded by Brenda Conca.

### **Motions passed**

### **Director's report-**

- Digital Circulation is up in January. May need to move additional funds into digital collections budget. Director will monitor.
- Snow removal at the library has been done well this season. There was a small leak in the roof after last rain. Not sure if it is a new problem.
- Finance Committee meeting on February 9<sup>th</sup> went well.
- The Zoom programs that were scheduled, baking scones and pastel painting, were well received. The hands on programs are very popular. Finding a presenter for a cooking series is in the works since these programs are very popular and include a variety of age groups.
- The new "One Book One Community" selection is "Beyond the Bright Sea" by Lauren Wolk. The story is set on the Elizabeth Islands in southern Massachusetts. The author lives on the Cape and will do a Zoom discussion on April 29<sup>th</sup>.
- Staffing: Marilyn Bastarache has notified Director, Christopher McGee of her retirement. The tentative date is April 25, 2021. She has served the patrons of the East Bridgewater Library for many years and will be missed. The Director is in the process of reviewing/rewriting the job description and library organizational chart prior to advertising the open position.
- A prior Library Trustee, Dave Domer, has passed away. His family indicated that donations can be made to the East Bridgewater Library in Dave's memory. The Library is grateful for being remembered by the family and for Dave Domer's service to the library and community at large.
- Reverend Sweets, a frequent patron of the East Bridgewater Library, has made a generous donation to each member of the library staff. Due to ethics regulations, staff members can't accept the monetary gift, however, Director, Christopher McGee worked with L.L. Bean to design a library logo to be appliqued to a fleece vest or pullover.
- Motion to accept the Director's report was made by Russ Hannagan and seconded by Brenda Conca.

- **Motion passed**

- **Friend's report-**
- No report available.

### **New Business-**

Local food truck, "Flashback Franks", has requested to park in the library parking lot 2-3 days per week from 11-3. Permission has been approved by the town if the library agrees. After discussion, Trustees agreed to give permission for a 2 week trial period. Flashback Franks will be responsible for trash pickup and suggested location will be in the back parking lot.

Motion to allow "Flashback Franks" to use the library parking lot for a 2 week trial period was made by Russ Hannagan and seconded Brenda Conca

#### **Motion passed**

Trustees reviewed draft of annual report due mid-March.

Motion to accept annual report was made by Brenda Conca and seconded by Sandra Ockers.

#### **Motion Passed**

- Meeting adjourned 8:17pm.

Anne Marek, Trustee

**Next meeting March 16, 2021, at 7:00pm.**