

## East Bridgewater Library Trustees Meeting

January 18, 2022

Meeting via ZOOM was called to order at 7:03pm. Board members in attendance were:

Brenda Conca, Anne Marek, Cat Lea Holbrook, Jennifer Lonergan, Susan Murray, Russ Hannagan and Director, Christopher McGee.

Bills will be signed on Wednesday, January 19<sup>th</sup> by Trustees. A motion to accept the scribe's report for December 21<sup>st</sup> was made by Brenda Conca and seconded by Jennifer Lonergan.

**Motion passed**

### Director's report-

- Stats: Patron and circulation numbers were lower but that is normal for December.
- Facilities: At this time, masks are required in all Town buildings. The Capital Project Request Form was submitted for roof assessment and design.
- Staffing: A few staff members tested positive for Covid but everyone was moved around to increase social distancing. All are fine now.
- Programs: Currently, all programs are on Zoom. Check the library website for more upcoming events. Most groups that use the Library Community Room have paused their in-person meetings.
- An article was in the Boston Globe about the new Millet painting and a follow up article will be in the February "Our Town".
- The job description/salary classification study has started. Each staff member will submit their job description/duties for review.
- Curbside service is still available for library patrons.
- An MBLC consultant came to address our issue of the large number of tween/teen patrons we have on certain days and make recommendations to better serve our young patrons.
- Motion to accept the Director's report was made by Russ Hannagan and seconded by Jennifer Lonergan.

**Motion passed**

### Friends' Report-

As of the December Library Trustee Meeting, the Friends' had a balance of \$4000 plus. They have agreed to purchase 3 museums passes that are due for renewal. Donations have been made in the name of Connie Love, a former employee of the East Bridgewater Public Library. The money is to be used for *anything* the library needs. Many thanks to Connie, her family and all the people who made donations

## **New Business-**

Selectman, David Sheedy, made a presentation regarding the East Bridgewater 200<sup>th</sup> Anniversary Celebration to start in January 2023. If the Library would like to participate, it is requested that they take January and kick off the 12 month celebration. The Trustees will discuss how the Library will participate at their next meeting. A time capsule will be dug up on June 14, 2023.

The Director, Christopher McGee presented a request for \$275 to use the Louise Archer trust for a Celtic music program to be presented by Jeff Snow on March 1, 2022 on ZOOM. The motion was made by Susan Murray and seconded by Jennifer Lonergan.

### **Motion passed**

The 2022 Holiday Closing Schedule for the East Bridgewater Public Library was presented to the Trustees. A motion was made to accept the 2022 holiday schedule by Russ Hannagan and seconded by Brenda Conca.

### **Motion passed**

The 2022 Board of Library Trustee Meeting Schedule was presented to the Board of Trustees. After review, a motion was made by Brenda Conca and seconded by Russ Hannagan.

### **Motion passed**

Terms of the East Bridgewater Public Library Trustees was reviewed. Catherine Lea Holbrook and Susan Murray will not be running for re-election. Interested people need to file paperwork with the Town of East Bridgewater Town Clerk Office.

Meeting adjourned 8:00pm.

Anne Marek, Trustee

**Next meeting February 15, 2022 at 7:00pm**