

## **East Bridgewater Library Trustees Meeting**

February 15, 2022

Meeting was called to order at 7:01pm by Susan Murray. Board members in attendance were:

Brenda Conca, Anne Marek, Jennifer Lonergan, Susan Murray, and Director, Christopher McGee.

Members absent: Cat Lea Holbrook and Russ Hannagan.

Bills signed. A motion to accept the scribe's report for January 18th was made by Brenda Conca and seconded by Jennifer Lonergan.

**Motion passed**

### **Director's report-**

- Stats: Our patron numbers are still a little lower but circulation is up. This is normal for January and the library was closed a few days due to weather.
- Facilities: A new water heater was installed. Snow removal for the parking lot and walkways went well. Many thanks to DPW.
- Staffing: The library staff have filled out written surveys regarding their job duties for the Town of East Bridgewater Classification and Compensation study. Phone interviews have been scheduled.
- Programs: The passport program, which was rescheduled from December, was held February 14<sup>th</sup>. An art show is on display at the library. It features a paintings done as part of the Take and Make project. On March 1<sup>st</sup>, a Celtic music program will be presented. A virtual SAT prep course is being offer February 22<sup>nd</sup> with a virtual practice test on March 5<sup>th</sup>. Registration is required for all these programs. Please check the library website for additional programs.
- Three staff committees have been formed:
  - Building-Review use of library space
  - Library Anniversary-Plan the 125<sup>th</sup> anniversary celebration
  - Diversity Equity Inclusion Planning (DEI)-Plan how to make sure the EBPL is serving all components of our community. This is part of our 5 year strategic plan.
- The EBPL has received memorial donations for Connie Love, a past member of our library staff and frequent library patron. A memorial tree will be purchased and planted in her honor.
- Motion to accept the Director's report was made by Anne Marek and seconded by Brenda Conca.

**Motion passed**

### **Friends' Report-**

The next Friends' book sale will be held on March 18th and 19<sup>th</sup>. They will also include a cookie bake sale. Director, Christopher McGee distributed a spreadsheet of museum passes, their cost

and expiration dates. The Friends' agreed to continue to support all the passes they have purchased in the past. The Friends' also gave Anne Vantran \$500 for children's programs and Take and Make kits. Currently, the Friends' have a bank balance of \$7,053.09. As of February 8<sup>th</sup>, \$3693.05 was from donations made in memory of Connie Love.

### **Old Business-**

An email was sent to potential Library Trustee candidates who have shown an interest in the past.

### **New Business-**

Christopher McGee, Director, has scheduled an in-service staff training for April 6<sup>th</sup> and requests the library open 2 hours later. The topic is Teen Services and will discuss how to provide more and better services for our tween/teen patrons. A motion was made by Jennifer Lonergan to allow the library to open 2 hours later and seconded by Brenda Conca.

#### **Motion passed**

The Town of East Bridgewater Emergency Closing Policy was reviewed.

Meeting adjourned 8:13pm.

Anne Marek, Trustee

**Next meeting March 15, 2022 at 7:00pm**