

East Bridgewater Library Trustees Meeting

July 19, 2022

Meeting was called to order at 7:02 PM. Board members in attendance were:

Anne Marek, Jennifer Lonergan, Kelsey Holbrook, Leah Herrmann, Brenda Conca, Russ Hannagan on Zoom, and Interim Director Janice Allman.

Bills signed. A motion to accept the scribe's report for June 21, 2022 was made by Leah Herrmann and seconded by Brenda Conca.

Motion passed

Interim Director's Report

Last day of school issues were brought up. Again crowding, foul language and vandalism occurred. The vandalism happened in one of the restrooms leading to that restroom being closed for the rest of the day and the remaining restroom needing to be monitored by staff for the rest of the day.

The possibility of adding another part-time position to the library was brought up by Jennifer Lonergan.

Motion passed

As a result of the town head meeting which was attended by the Interim Director, it was communicated that the library has the support of the Finance Committee, Town Selectmen, and the Town Administrator to add to the next special town meeting for the town to support an increase of salary to the Director's position. Research went into seeing what surrounding towns offered and it was determined that East Bridgewater is offering \$10-\$13,000 less than the surrounding libraries.

A motion was made to repost the Director's position for 30 days, with a salary range of \$70,000-\$83,000.

Brenda Conca made the motion, Kelsey Holbrook seconded.

Motion Passed

Discussions returned to the teen population and early release days/Friday afternoon situations at the library.

The Trustees requested a meeting with the MLBC to explore all options and opportunities for improvement.

Discussion was made about when it would be appropriate to call police for safety. The possibility of closing on all half days was also discussed.

The trustees received a copy of the Library Reorganization Plan.

In the absence of a Director, the Trustees were asked to formally vote on the plan so that the library and its employees can move ahead and keep the library moving forward, especially pertaining to the new young adult section and the donations to the Connie Love Ryan memorial.

Kelsey Holbrook made a motion to accept the new Library Reorganization Plan, drafted as of now. Motion was seconded by Jennifer Lonergan.

Motion Passed

Anne Marek made a motion to accept the Interim Director's Report. The motion was seconded by Brenda Conca

Motion Passed

Friends' Report

The Friends did not meet this month; however Trustee Leah Herrmann reached out to see if the Friends could cover a \$75 balance for the library's end of summer concert. The friends agreed.

Old Business

The town of East Bridgewater recently did a job description survey conducted by the Collins Center for public management. The library staff are reviewing the descriptions and fine-tuning it. A request was made by the trustees to have a copy when completed.

Leah Herrmann made a motion for a request of capital funding for security cameras in the amount of \$20,000. Seconded by Anne Marek.

Motion Passed

New Business

With only the Interim Director being an authorized signatory for warrants and payroll, Anne Marek made the motion to have Anne Vantran as an authorized signatory. The motion was seconded by Brenda Conca.

With a staff member being out for surgery, a vote was needed to use the money from the open directors position pay to cover part-time staff.

A motion to use the money to cover staffing concerns was made by Russ Hannagan and was seconded by Kelsey Holbrook.

Motion passed

Meeting adjourned 8:22

Jennifer Lonergan, Trustee

Next meeting August 16, 2002