

East Bridgewater Library Trustees Meeting

March 16, 2021

Regular meeting was called to order at 7:08pm. Board members in attendance were:

Brenda Conca, Anne Marek, Cat Lea Holbrook, Sandra Ockers, Susan Murray, and Director, Christopher McGee.

Members absent: Russ Hannagan.

Bills signed. A motion to accept the scribes report for February was made by Brenda Conca and seconded by Susan Murray. A motion to accept the scribes report for the special meeting held March 4th was made by Brenda Conca and seconded by Susan Murray.

Motions passed

Director's report-

- Digital Circulation dropped slightly but still remains high. Additional funds may need to be transferred into digital collections budget from another area to cover costs. Director will continue to monitor.
- The Library re-opened to the public on March 15th with some restrictions. The children's room and community room remain closed at this point. Librarians continue to access materials for patrons from the children's room, however, the Director and staff are looking at the area to see what can be done to safely allow patrons back into the children's room and fully re-open the whole library. Curbside service is still available for patrons who wish to use that service.
- A variety of "Take It and Make It" bags are available for kids, tweens, teens and adults. They are very popular.
- Chef Rob Scott is offering a three class cooking series on Zoom starting March 29th.
- Staffing: The Circulation Assistant and Page positions have been posted and close March 15th. The Head of Adult Services position was posted on March 9th and will close March 29th. There have been many applications submitted for the positions. Search committees are being formed and Trustee Susan Murray will be included on the committee for Head of Adult Services.
- Marilyn Bastarache notified Director, Christopher McGee of her retirement on April 25, 2021. She has served the patrons of the East Bridgewater Library for many years and will be missed.
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Motion to accept the Director's report was made by Susan Murray and seconded by Brenda Conca.

Motion passed

- **Friend's report-**
- No report available.

New Business-

A request to reimburse Director, Christopher McGee \$151.00 for professional organization membership fees was made.

Motion to approve payment for Director's membership fee to the American Library Association and its subdivision the Public Library Association was made by Brenda Conca and seconded by Sandra Ockers.

Motion passed

Reviewed and discusses updates to the Personnel Policies.

Motion to accept changes to the Personnel Policies was made by Brenda Conca and seconded by Susan Murray.

Motion passed

This was the last meeting of the Library Board of Trustees for our friend and colleague, Sandra Ockers. She has decided not to run for re-election. Her humor, input and historical knowledge will be sorely missed. Many thanks for her service to this Board and her community.

Meeting adjourned 8:00pm.

Anne Marek, Trustee

Next meeting April 20, 2021, at 7:00pm.