



OPEN SESSION MINUTES
SELECT BOARD
Monday, July 5, 2023

CAROLE JULIUS, CHAIR
DAVID SHEEDY, VICE CHAIR
PETER SPAGONE JR., CLERK

TOWN HALL, 1st FLOOR CONFERENCE ROOM
175 CENTRAL STREET
EAST BRIDGEWATER, MASS.

Members Present: Carole Julius, David Sheedy, and Peter Spagone Jr.

Others Present: Charles Seelig, Town Administrator and Rebecca Johnson, Assist. to the Town Admin./Select Board

8:30 am Ms. Julius called the meeting to order.

Ms. Julius led the Pledge of Allegiance.

Mr. Spagone Jr. made a motion to move into Executive Session Pursuant to MGL Chapter 30A, Section 21 (a)(2) to conduct strategy sessions in preparation for negotiations and conducting collective bargaining sessions or contract negotiations with Firefighters, Superior Officers, Clerical, DPW, DPW Director, Dispatchers, Patrol Officers, Police Chief, Deputy Police Chief and return to open session. Mr. Sheedy seconded. Roll Call Vote: Mr. Sheedy: Aye, Ms. Julius: Aye, Mr. Spagone Jr.: Aye. All were in favor, 3-0

OPEN FORUM

APPOINTMENTS

ACTION ITEMS

Ms. Julius stated that the Board met in Executive Session to discuss a grievance that had been filed by the Clerical Union regarding receiving an education incentive. She stated that the grievance was previously denied. Ms. Julius stated that the Board voted in executive session in favor to allow the education incentive.

Mr. Spagone Jr. made a motion to approve the education incentive for Olivia Verhaegen and to be retroactive from the date the grievance was filed, March 9, 2023, based on classes taken related to government, management, and accounting. Seconded by Mr. Sheedy. All were in favor. 3-0

Mr. Seelig stated that the only change to the DPW Director contract is an increase in wages. He stated that Juneteenth has been added and language in the sick leave section that was contradictory had been approved.

Mr. Spagone Jr. made a motion to approve the contract for DPW Director John Haines for the period July 1, 2023, through June 30, 2026. Seconded by Mr. Sheedy. All were in favor. 3-0

Mr. Seelig stated that the employment agreements for Lynn Lundberg, Brian Kiely, and Jason Trepanier are not contracts. The letters are simply outlining what the wage levels are. He stated that the only change is the request to increase vacation time for Lynn Lundberg. Mr. Seelig stated that DPW Director John Haines is requesting 20 days' vacation per year. He stated that under the by law and policies she would be eligible for 15 days' vacation. He stated that the Board should consider if they feel that it is justifiable to award her the 20 days' vacation each year to reward and retain the employee.

Mr. Spagone Jr. made a motion to approve the employment agreements for Lynn Lundberg, Brian Kiely, and Jason Trepanier and to increase the vacation time for Lynn Lundberg to 20 days a year based on rewarding and retaining the employee. Seconded by Mr. Sheedy. All were in favor. 3-0

Mr. Spagone Jr. made a motion to approve amendment to the October 2021 Agreement for Engineering Services by and between the Town of East Bridgewater and Weston & Sampson Engineers, Inc. Seconded by Mr. Sheedy. All were in favor. 3-0

Mr. Spagone Jr. made a motion to approve the Line-item transfers as printed. Seconded by Mr. Sheedy. All were in favor. 3-0

Request from IT Director			Amount
Computer Equipment/Upgrades	1-155-520-5595		\$2,300.00
			Approved
Transfer to:		Reason:	
Vacation Buyback	1-155-510-5164	Unanticipated vacation buyback	\$2,072.00
IT Director	1-155-510-5114	Projected deficit in salary line due to number of pay weeks	\$228.00
Request from DPW Director			Approved:
Fleet Labor Payroll	1-425-510-5149		\$48,000.00
Fleet License Payments	1-425-510-5165		\$3,000.00
DPW Labor Payroll	1-420-510-5149		\$18,000.00
Transfer to:			Approved:
1-425-520-5243	Fleet Repairs and Maint	Additional vendor costs for maintenance	\$35,000.00
1-426-510-5133	Sewer Treatment Plant Operators	Additional vendor costs for maintenance	\$150.00
1-420-520-5790	DPW Other Charges	Additional vendor costs for maintenance	\$15,850.00
1-294-524-5241	Care of Public Grounds	Additional vendor costs for maintenance	\$18,000.00
Request from Town Administrator			
1-910-520-5175	Health Insurance		\$104,684.92
Transfer to:			
1-151-520-5304	Legal Counsel	Increased legal costs, largely due to negotiations	\$80,000.00
1-196-520-5410	Townwide Gasoline	Overspent due to usage and fluctuation in prices	\$10,000.00
1-199-510-5181	Chapter 30B Stipend	Due to timing, this line was overlooked in the FY23 budget	\$6,000.00
1-919-520-5966	Contractual Obligations	Unanticipated retirement payout	\$2,484.92
1-141-520-5381	Mapping Services	Due to an unanticipated increase in the cost of the service	\$5,000.00
1-215-520-5318	Police & Fire Medical	Increase in cost of services	\$1,200.00
Request from Fire Chief			
1-220-510-5117	Department Head Salary		\$8,000.00
Transfer to:			
1-231-520-5305	Ambulance Billing - \$8,000.00	Received over the projected amount for ambulance payments	\$8,000.00
		We are required to pay 4% for ambulance billing	

Mr. Spagone Jr. made a motion to appoint Rebecca Johnson as the Delegate of Procurement Powers in the absence of the Chief Procurement Officer, Charlie Seelig. Seconded by Mr. Sheedy. All were in favor. 3-0

Mr. Spagone Jr. made a motion to approve the Event Permit from James Stoffel of East Bridgewater Business Association for the use of the Town Common for EBBA Expo 2023 to highlight East Bridgewater Businesses. Event will be on October 7, 2023, from 10:00 am – 4:00 pm. Set up October 6, 2023. Seconded by Mr. Sheedy. All were in favor. 3-0

Mr. Spagone Jr. made a motion to approve the Event Permit from The Commercial Club of EB for an outdoor concert on 7/15/2023 from 4:00 pm to 9:00 pm. Seconded by Mr. Sheedy. All were in favor. 3-0

Mr. Spagone Jr. made a motion to approve the request from Professional Bartending Services for a One Day Liquor License for The Center at Sachem Rock for a Bridal Shower on July 9, 2023, from 11am – 3pm. Seconded by Mr. Sheedy. All were in favor. 3-0

Mr. Spagone Jr. made a motion to appoint Katie Cavanagh as Interim Town Clerk, Registrar of Voters, Record Access Officer, July 1, 2023, through May 18, 2024. Seconded by Mr. Sheedy. All were in favor. 3-0

ANNOUNCEMENTS / STAFF REPORTS

TOWN ADMINISTRATOR REPORT

BOARD DISCUSSIONS

UPCOMING MEETINGS – 2023

BOS – Monday, June 12	BOS - Monday, July 17	BOS - Monday, August 14	BOS - Monday, September 11	BOS - Monday, September 25
BOS - Monday, October 16	BOS - Monday, October 30	BOS - Monday, November 13	BOS - Monday, November 27	BOS – Monday, December 11

ADJOURN

Meeting adjourned at 9:35 am

Clerk

Select Board

/rj