Town of East Bridgewater
Capital Improvement Planning Committee

Glenn Tattrie, Chairman
David Foley
Kris Fabroski
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George Samia
Tim Cramer
Rob Rhuda

Meeting Minutes
February 25, 2019

Members present: Glenn Tattrie, Dave Foley, Tim Cramer, Kris Fabroski, Dan Picha, Rob Rhuda, George Samia

Member(s) absent: None

Guest(s): Brian Kiely, DPW Director John Haines

1. Meeting called to order at 6:05 PM by Glenn Tattrie
2. Town Administrator George Samia provided a Capital Update to the Committee
   a. Shared and reviewed recent Moody’s Credit Opinion dated February 13, 2019
      i. The Town retained an Aa3 bond rating (reference distributed documents)
   b. Free Cash surplus over the past few years has been created due to one-off events
      i. Move to GIC created savings of $1.3-1.4 million in year one
         ii. $175,000 for sale of a house owned by the Town
         iii. $400,000 proceeds for Hanson Land sale
         iv. $300,000 FEMA reimbursement
   c. The Town Administrator provided a review of the historical bond issuances taken on by the Town.
   d. Additionally, the Town Administrator reviewed the purpose of the Capital Stabilization fund and stated that if the Free Cash continued to dwindle he would no longer recommend supporting bonding Town Capital Projects.
   e. Member Fabroski inquired if the Town’s debt loan and unfunded pension benefits are burdens on the Town. The Town Administrator stated they were substantial, but manageable. He also provided detail on the Plymouth County Pension system and the payments all towns must make to keep this fund solvent.
3. Budget Presentation – Town Facilities, Brian Kiely
   a. Brian was only able to provide a quick overview which focused on the needed replacement of the Mitchell School wheelchair ramp.
   b. Kiely’s presentation to be scheduled for a subsequent meeting.
   c. Kiely did state he wanted to perform a needs assessment on the Central School at an approximate cost of $21,000.00. Kiely to discuss funding with the Superintendent of School Liz Legault.
4. Budget Presentation – DPW, John Haines
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a. **FY 2020 Request – School Zone Signals & Pedestals ($20,000.00)**: Replace school zone signals at Central & Mitchell schools. The existing signals are over 30 years old. New signals would be upgraded to LED and also solar powered.

b. **FY 2020 Request – Street Sweeper ($246,774.00)**: The existing sweeper is from 1997. The Department has spent $4,400 in repairs to this machine and over 216 man hours of labor. DPW Director Haines provided an overview of the upcoming needed repairs as well as an overview of how the sweeper is used in Town.

c. **FY 2020 Request – Road Repair Plan ($517,892.00)**: Using a combination of Chapter 90 funds and a Capital request. Total road repairs would total $1,029,036.00 with $511,144.00 coming from Chapter 90 and the remainder from Capital. Director Haines provided an overview of the historic Pavement Replacement program and stated that through this program the Town has replaced over $10 million over the past years.

d. **FY 2020 Request – Upgrade & Replace Emergency Generator ($73,500)**: The existing emergency generator dates to 1988. This project will be paid for through the Enterprise Fund. This provides back up to the Town’s water system.

5. Miscellaneous
   a. Chairman Tattrie stated the Committee must be wrapped up by March 25th
   b. Upcoming meetings:
      i. March 6th: Fire Department, Facilities and School Department
   c. The Committee discussed the current status of the Central School and wants to get more information from Brian Kiely

6. Meeting Adjournment
   a. **Motion to Adjourn the meeting at 8:01 PM**
      i. M/S Fabroski/Rhuda **Motion Passed 6-0 (Samia left meeting before adjournment)**

Respectfully submitted,
Dan Picha
Capital Improvement Planning Committee