East Bridgewater Library Trustees Meeting

September 9, 2019

Regular meeting called to order at 7:05pm. Board members in attendance were:

Brenda Conca, Anne Marek, Sandra Ockers, Cat Lea Holbrook, Susan Murray and Russ Hannagan, and Director, Christopher McGee.

Bills were signed. The scribes report for July and August accepted.

Director’s report-

- CPR/AED training still to be scheduled. May try contacting the Red Cross regarding staff training.
- Library stats for August slightly down. Director McGee plans to resurrect email newsletter to see if that encourages more library business.
- ARIS (financial) report compiled and will be submitted by October 4th.
- Order was placed for part for the workroom photocopier. The new circuit board would enable the copier to connect to the public computers and collect coins. Patrons will now be able to print, scan and copy on one machine.
- Upcoming programs include, The Women of '76 on September 17th, a WWI presentation by East Bridgewater’s new Veterans Officer on September 23rd and a recruiter for employment to help with the upcoming US census on September 18th.
- Staff evaluations have been done and meetings scheduled to discuss review with each library staff member.
- Library Director, Christopher McGee will meet with Brian Noble, East Bridgewater’s new Town Administrator on September 10th.
- The East Bridgewater Business Expo will be held on Saturday, September 14th and the library will be represented.
- Discussion for The One Book One Community program for “The Library Book” by Susan Orlean will be held on November 13th at Bridgewater State University. A tour of the East Bridgewater Public Library is proposed for either October 24th or 29th at 6:30 in conjunction with this program.
- Director’s report accepted

Friends of the Library-

The friends report was given by Christopher McGee, Director.

- The Friends of the Library met in September.
- New bank balance is $3215.68 approx. as of the end of June 2019.
New Business-

- A researcher, Michael Sullivan, from the University of Utah, who is a Francis W. Millet scholar, visited the library. They would like to borrow, catalog and preserve Millet documents. The proposed research project would happen in the future. After discussion, Cat Holbrook (archivist at one of Harvard’s libraries) explained this was a standard library practice and could benefit our library.

Meeting adjourned 8:30pm.

Respectfully submitted,

Anne Marek, Trustee

Next meeting November 18, 2019 at 7:00pm