



OFFICE OF THE BOARD OF SELECTMEN
TOWN OF EAST BRIDGEWATER

BOARD OF SELECTMEN
William Dowling, Chairman
Carole Julius, Vice-Chairman
David Sheedy, Clerk

www.eastbridgewaterma.org
175 CENTRAL STREET

EAST BRIDGEWATER, MASSACHUSETTS 02333-1912

Telephone: 508-378-1601
Facsimile: 508-378-1636

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AGENDA FOR THE BOARD OF SELECTMEN'S MEETING
Friday, October 25, 2019 9:00 am
1st Floor Conference Room

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN FORUM

APPOINTMENTS

ACTION ITEMS

1. The review and approval of General Obligation Bond Anticipation note results in the amount of \$943,809.00 dated 10/30/2019.
2. Approve minutes of the October 7, 2019 3:45 pm Board of Selectmen's meeting
3. Approve but not release the minutes of the October 7, 2019 3:55 pm Executive Session Meeting.
4. Approve Severe Weather Policy, second reading.
5. Approve Complete Street Policy, second reading.
6. Approve to renew the contract with the Town of Lakeville for the Town to utilize the Lakeville Animal Shelter for housing stray and surrendered dogs. This agreement will expire on December 31, 2020.
7. Approve the request from Melodye Cyr of the East Bridgewater Christmas Parade Committee to utilize the Town Hall Parking lot for pre-parade, post parade planning and parking on December 7, 2019 from 6:00 am – 2:00 pm. The annual Christmas Parade runs from Spring Street, across Bedford Street, to Plymouth Street and ends at the Jr. / Sr. High School.
8. Approve the request from Chuck Horan, Kiwanis Club to put a sign on Town Common from 10/23/2019 through 11/16/2019 to advertise the Field of Flags.

TOWN ADMINISTRATOR REPORT

ANNOUNCEMENTS / STAFF REPORTS

UPCOMING MEETINGS

Selectmen's meeting Monday, November 4th

Selectmen's meeting Monday, November 18th

ECOPY

BOARD DISCUSSIONS

Financial Policies and Procedures, second reading.

EXECUTIVE SESSION

- a) Pursuant to MGL Chapter 30A, § 21 (a)(2) to conduct strategy session in preparation for negotiation with non-union personnel (Police Chief) if an open meeting may have a detrimental effect on the bargaining & litigating position of the public body as the chair so declares and not return to open session.

ADJOURNMENT

October 17, 2019

BY OVERNIGHT DELIVERY

Melissa Morrissey, Treasurer
East Bridgewater Town Hall
175 Central Street
East Bridgewater, Massachusetts 02333

Re: \$943,809 General Obligation Bond Anticipation Notes (the "Note")
Dated and Closing: October 30, 2019

Dear Melissa:

Enclosed are the Note and the related closing documents for the above-referenced issue. The Note and closing documents are to be executed as follows:

1. Note – to be signed by you as the Treasurer and by the Board of Selectmen and to be sealed with the Town seal.
2. Vote of the Board of Selectmen – to be passed at the October 25, 2019 meeting of the board and signed by the Clerk of the Board of Selectmen.
3. Signature, No Litigation and Official Statement Certificate – to be signed by you as the Treasurer, Board of Selectmen and by the Town Clerk and sealed with the Town seal.
4. Tax Certificate – to be signed by you as the Treasurer and Board of Selectmen. Prior to execution, such signatories should read this document carefully to confirm that the facts stated therein are correct. If any of those facts are incorrect, or if any of the statements made are unclear, please telephone me at once to discuss any changes that may need to be made. Please note that this document will be reviewed by our tax partner prior to the closing and such partner may suggest certain changes be made to the document. In the event that material changes are made, we will send you copies of any such changes.
5. IRS Form 8038G – to be signed by you as the Treasurer. (We will take care of filing one

October 17, 2019

Page 2

on behalf of the Town with the IRS.)

6. Significant Events Disclosure Certificate – to be signed by you as the Treasurer and Board of Selectmen.

Once executed, these documents should be returned to your financial advisor at Hilltop Securities Inc. by overnight delivery or as otherwise arranged with your financial advisor. For further information on returning the documents please contact your financial advisor.

If you should have any questions, please do not hesitate to contact me.

Very truly yours,



Diane M. Pagliuca

Enclosures

cc: Hilltop Securities Inc.

VOTE OF THE BOARD OF SELECTMEN

I, the Clerk of the Board of Selectmen of the Town of East Bridgewater, Massachusetts, certify that at a meeting of the board held October 25, 2019, of which meeting all members of the board were duly notified and at which a quorum was present, the following votes were unanimously passed, all of which appear upon the official record of the board in my custody:

Voted: to approve the sale of a \$943,809 2.50 percent General Obligation Bond Anticipation Notes (the "Notes") of the Town dated October 30, 2019, and payable October 30, 2020, to Roosevelt & Cross, Inc. at par and accrued interest, if any, plus a premium of \$6,947.00.

Further Voted: that in connection with the marketing and sale of the Notes, the preparation and distribution of a Notice of Sale and Preliminary Official Statement dated October 9, 2019, and a final Official Statement dated October 16, 2019, each in such form as may be approved by the Town Treasurer, be and hereby are ratified, confirmed, approved and adopted.

Further Voted: that the Town Treasurer and the Board of Selectmen be, and hereby are, authorized to execute and deliver a significant events disclosure undertaking in compliance with SEC Rule 15c2-12 in such form as may be approved by bond counsel to the Town, which undertaking shall be incorporated by reference in the Notes for the benefit of the holders of the Notes from time to time.

Further Voted: that we authorize and direct the Town Treasurer to establish post issuance federal tax compliance procedures and continuing disclosure procedures in such forms as the Town Treasurer and bond counsel deem sufficient, or if such procedures are currently in place, to review and update said procedures, in order to monitor and maintain the tax-exempt status of the Notes and to comply with relevant securities laws.

Further Voted: that each member of the Board of Selectmen, the Town Clerk and the Town Treasurer be and hereby are, authorized to take any and all such actions, and execute and deliver such certificates, receipts or other documents as may be determined by them, or any of them, to be necessary or convenient to carry into effect the provisions of the foregoing votes.

I further certify that the votes were taken at a meeting open to the public, that no vote was taken by secret ballot, that a notice stating the place, date, time and agenda for the meeting (which agenda included the adoption of the above votes) was filed with the Town Clerk and a copy thereof posted in a manner conspicuously visible to the public at all hours in or on the municipal building that the office of the Town Clerk is located or, if applicable, in accordance with an alternative method of notice prescribed or approved by the Attorney General as set forth in 940 CMR 29.03(2)(b), at least 48 hours, not including Saturdays, Sundays and legal holidays, prior to the time of the meeting and remained so posted at the time of the meeting, that no

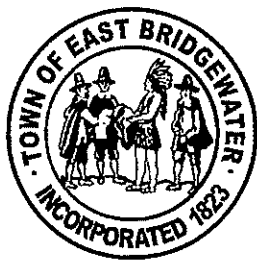
deliberations or decision in connection with the sale of the Notes were taken in executive session, all in accordance with G.L. c.30A, §§18-25 as amended.

Dated: October 25, 2019

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Clerk of the Board of Selectmen

COPY



OPEN SESSION MINUTES
BOARD OF SELECTMEN

Monday, October 7, 2019

WILLIAM DOWLING, CHAIRMAN
CAROLE JULIUS, VICE CHAIRMAN
DAVID SHEEDY, CLERK

TOWN HALL, 1ST FLOOR CONFERENCE ROOM
175 CENTRAL STREET
EAST BRIDGEWATER, MASS.

PHOTOCOPY

Members Present: William Dowling, Chairman; Carole Julius, Vice Chairman; and David Sheedy, Clerk

Members Absent:

Others Present: Brian Noble, Town Administrator; and Rebecca Johnson, Administrative Assistant

3:45 pm Chairman Dowling called the meeting to order.

Chairman Dowling led the Pledge of Allegiance.

OPEN FORUM

Chuck Horan, Kiwanis Club was present to speak about the Field of Flags that will be placed on the Town Common November 2nd through November 16th to honor veterans. Mr. Horan mentioned the Field of Flags is one of the Kiwanis Clubs fundraising events, a joint fundraiser with the Fisher House. He stated there are more than 80 Fisher Houses around the country, they house families of Veterans receiving care at VA Hospitals.

Mr. Horan mentioned a ceremony will be taking place following the placement of the flags at 10:00 am on November 2nd honoring 1955 – 1975 active duty veteran. They will receive a combative pin. Fliers for the Field of Flags are located around Town and on the Kiwanis website.

EXECUTIVE SESSION

Chairman Dowling announced the Selectmen were entering into Executive Session under G.L. 30A, § 21 (a)(2) to conduct strategy session in preparation for negotiation with respect to collective bargaining negotiations and Comcast negotiations; if an open meeting may have a detrimental effect on the bargaining & litigating position of the public body as the chair so declares and will return to open session.

Mr. Sheedy made a motion to move into Executive Session, Ms. Julius seconded. Roll Call Vote: Mr. Dowling: Aye, Ms. Julius: Aye, Mr. Sheedy: Aye, All were in favor, 3-0

Brief Recess 3:52 pm

The Board returned to Open Session 4:30 pm. Mr. Dowling, absent.

ACTION ITEMS

Mr. Sheedy made a motion to approve the minutes of the September 23, 2019 4:00 pm Board of Selectmen's meeting. Ms. Julius seconded. All were in favor, 2-0

Mr. Sheedy made a motion to approve the Fraud Risk Assessment Policy. Ms. Julius seconded. All were in favor, 2-0

Mr. Sheedy made a motion to approve the Taxi Operators License Application and Policy. Ms. Julius seconded. All were in favor, 2-0

Town Administrator, Brian Noble mentioned he had given the Selectmen a proposed Severe Weather Closing Policy, Complete Street Policy, and Financial Policy and Procedures for first reading.

PUBLIC HEARING

TAX HEARING - The Board of Selectmen and Board of Assessors held a public hearing on property tax classifications on Monday, October 7, 2019 at 4:40 p.m. in the first floor conference room at the Town Hall.

This hearing, which is required by law, determines whether the Town will have one classification or will differentiate among several classes when setting the tax rate.

The Director of Assessor, Paula Wolfe, together with members of the Board of Assessors, Steve Solari, and John Cullinan reviewed the presentation. Ms. Wolfe stated the recommendation of the Board of Assessors is to not split the tax rate and keep it at a single rate.

Mr. Sheedy made a motion to approve not split the tax rate, and to keep it at a single rate for the fiscal year 2020. Ms. Julius seconded Vote 2-0

Ms. Wolfe stated that the excess levy capacity is \$6,448.23. Last years was \$5,961.85. Ms. Wolfe proposes that the tax rate will be \$17.29 this year from \$17.56 last year due to the values going up.

TOWN ADMINISTRATOR

Mr. Noble mentioned he met with Tracey Costa, Ransom Consulting regarding work that needs to be done on the Brownsfield; Eastern States Steel & Precise Engineering sites to bring it to a reusable state.

ANNOUNCEMENTS / STAFF REPORTS

Chief Scott Allen is pleased to share that the East Bridgewater Police Department is participating in the Pink Patch Project this month. The Pink Patch Project is a collaborative effort among public safety agencies nationwide to bring attention to the fight against breast cancer and to support cancer research organizations. October is Breast Cancer Awareness month, the East Bridgewater Police Department is selling a limited number of pink patches. Patches will cost \$10 each, with all proceeds benefiting the Massachusetts General Hospital Cancer Center – Breast Cancer Research. Last year the department raised approximately \$700 for breast cancer research. Additionally, many officers will be wearing the pink patch throughout October. The pink patches can be purchased anytime at the East Bridgewater Police Station located at 153 Central Street. The department will accept checks or money orders payable to Mass General Cancer Center – Breast Cancer Research. The patches can also be purchased online. Those who donate \$10 or more online will be mailed a patch by the East Bridgewater Police Department.

The Fire Department will be holding their Open House on Monday October 14, 2019, in recognition of Fire Prevention week.

Town Hall will be closed Monday, October 14, 2019 due to the Columbus Day Holiday.

BOARD DISCUSSIONS

ADJOURN

Motion by Sheedy, second by Julius to adjourn. All were in favor, 2-0

Meeting adjourned at 4:55 pm

Clerk

Board of Selectmen



EFFECTIVE: OCTOBER 25, 2019

EMERGENCY CLOSING (Severe Weather) POLICY

PURPOSE

The following policy is intended to ensure a consistent and uniform approach when the Town Administrator determines that non-emergency services will be reduced or cancelled.

It is the policy of the Town of East Bridgewater to maintain regularly-scheduled work hours at Town Hall except for conditions that would adversely affect the safety of employees. In doing so, the Board recognizes weighing the need to have Town Hall open to serve the public, against the potential for personal injury associated with travel during severe weather.

APPLICABILITY:

This policy applies to general government management, administrative and support personnel, regardless of work location. It does not apply to Police and Fire personnel, essential Public Works personnel and essential call-in personnel. Essential personnel are defined by the department head and/or the Town Administrator or his or her designee and may change for each situation.

POLICY

A. ABSENCE FROM WORK DUE TO WEATHER WHEN TOWN OPERATIONS ARE NOT REDUCED/CANCELLED

All employees are expected to be present at work regardless of weather conditions unless they request and are granted appropriate leave. If an emergency situation occurs before or during the morning commute hours, employees should take a reasonable amount of time necessary to arrive at work safely. Employees who prefer to use accumulated vacation or sick time, instead of reporting to work, are allowed to do so. In general, if the East Bridgewater Public Schools close or have a delayed opening as a result of the weather, Town employees may use up to one extra hour in the morning beyond their normal start time to ensure a safe arrival at work, without loss of pay or use of accumulated leave time.

Unless the municipal building is closed by the Town Administrator or his/her designee, employees who do not report to work at all must use their vacation or sick time for all hours they were scheduled to work for the day.

B. EARLY DEPARTURE FROM WORK

The Town Administrator, in consultation with Department Heads, will monitor weather conditions and assess the need for the continuation of routine Town operations.

Early departures from work for personnel due to weather conditions will be authorized by the



EFFECTIVE: OCTOBER 25, 2019

EMERGENCY CLOSING (Severe Weather) POLICY

Town Administrator.

The Town Administrator will communicate the authorization to dismiss personnel to all departments.

Department Heads are not authorized to dismiss personnel due to weather conditions, before authorization, without a charge to appropriate sick or vacation time, except in extenuating circumstances. Leave taken by an employee to depart early will not be restored if a subsequent early departure or closing is authorized.

Employees who are on scheduled paid time off or lunch with a scheduled return time after early release is authorized will receive pay for the early release. Department Heads will attempt to notify the employees not to return to work.

If non-exempt employees are required to remain at work or report to work after the municipal building in which they work has been closed, they will be entitled to receive compensation at time and one-half after the designation.

C. DELAY OR CANCELLATION OF WORK FOR NON-EMERGENCY EMPLOYEES PRIOR TO THE START OF THE WORK DAY MONDAY THROUGH FRIDAY

It is the policy of the Town of East Bridgewater to compensate employees who cannot report for work when the municipal building they work in is closed due to an emergency situation.

The Town Administrator and Department Heads, will monitor weather conditions and assess the need to delay or cancel non-emergency Town operations due to severe weather.

Delay or cancellation of non-emergency operations will be authorized by the Town Administrator based on weather conditions. Any such decision will be made as early as feasible.

Employees on vacation, sick or personal leave, or otherwise not scheduled to work during the affected period are not eligible to be paid under this policy. If the municipal building is not closed by the Town Administrator, employees who do not report to work at all may receive compensation if they choose to use vacation time or sick time.

Delays or cancellation notification will be made by the Town Administrator, or other designee, by phone. The decision will be communicated to the Department of Public Works, Fire Department and the Police Department. The decision to close non-essential operations shall be posted on the Town's website at www.eastbridgewaterma.gov.



EFFECTIVE: OCTOBER 25, 2019

EMERGENCY CLOSING (Severe Weather) POLICY

RECOPY

D. UNION CONTRACT(S)

The policy applies to all General Government employees. Employee's whose employment is regulated by individual agreement or collective bargaining agreements are subject only to those portions of this policy that are not specifically regulated by law or by agreement.

If any provision of this policy violates any governing law or regulation, or if any law or regulation applicable to this policy becomes operative after the effective date of this policy, then this policy shall be deemed changed to be in compliance with that governing law or regulation.

E. DELAY, CANCELLATION OR EARLY DEPARTURE OF WORK FOR SENIOR CENTER AND LIBRARY EMPLOYEES ON EVENINGS, WEEKENDS, AND HOLIDAYS

The Council on Aging Director and the Library Director will determine if operations in their respective departments should be delayed, cancelled or curtailed due to weather on evenings, weekends and holidays and notify the employees concerned as early as possible.

The Town Administrator should be notified of any such action, but need not be consulted except under unusual circumstances.

William Dowling, Chairman

Carole Julius, Vice Chairman

David Sheedy, Clerk



Complete Street Policy

Vision and Purpose:

Complete Streets are designed and operated to provide safety, comfort, and accessibility for all the users of our streets, including pedestrians, bicyclists, transit riders, motorists, commercial vehicles, and emergency vehicles and for people of all ages, abilities, and income levels. Furthermore, Complete Streets principles contribute toward the safety, health, economic viability, and quality of life in a community by improving the pedestrian and vehicular environments in order to provide, safe, accessible, and comfortable means of travel between home, school, work, recreation, and retail destinations. Complete Streets also furthers equity objectives by providing safe forms of travel for East Bridgewater residents of all income levels. The purpose of the Town of East Bridgewater's Complete Streets Policy, therefore, is to accommodate all road users by creating a roadway network that meets the needs of individuals utilizing a variety of transportation modes. It is the intent of the Town of East Bridgewater to formalize the plan, design, operation, and maintenance of streets so that they are safe for users of all ages, all abilities and all income levels as a matter of routine. This Policy directs decision-makers to plan consistently, design, construct and maintain streets to accommodate all anticipated users including, but not limited to pedestrians, bicyclists, motorists, emergency vehicles, and freight and commercial vehicles.

Core Commitment:

The Town of East Bridgewater recognizes that users of various modes of transportation, including, but not limited to, pedestrians, cyclists, transit and school bus riders, motorists, delivery and service personnel, freight haulers, and emergency responders are legitimate users of roadways and deserve safe facilities. "All Users" includes users of all ages, abilities, and income levels.

The Town recognizes that all roadway projects - including new construction, maintenance, and reconstruction - are potential opportunities to apply Complete Streets design principles. The Town will, to the maximum extent practical, design, construct, maintain, and operate all streets to provide for a comprehensive and integrated street network of facilities for people of all ages and abilities.

Complete Streets design recommendations shall be incorporated into all publicly and privately funded projects, as appropriate. All transportation infrastructure and street design projects requiring funding or approval by the Town of East Bridgewater, as well as projects funded by the State and Federal government, including but not limited to Chapter 90 funds, Town improvement grants, Transportation Improvement Program (TIP), the MassWorks Infrastructure Program, Community Development Block Grants (CDBG), Capital Funding, and other state and federal funds for street and infrastructure design shall adhere to the Town of East Bridgewater Complete Streets Policy. Private developments and related roadway design components shall adhere to the Complete Streets principles. In addition, to the extent practical, state-owned roadways will comply with the Complete Streets Policy, including the design, construction, and maintenance of such roadways within Town boundaries.



Complete Street Policy

Town Departments, in consultation with a Complete Streets Committee (described below), will use the best judgment regarding the desirability and feasibility of applying Complete Streets principles for routine roadway maintenance and projects, such as repaving, restriping, and so forth.

Transportation infrastructure projects, including but not limited to roadway reconstruction, roadway reconfigurations, or subdivisions may be excluded upon approval by the Complete Streets Committee and the Board of Selectmen, where documentation and data indicate that any of the followings apply:

1. Roadways where specific users are prohibited by law, such as interstate freeways or pedestrian malls. An effort will be made, in these cases, for accommodations elsewhere.
2. Cost or impacts of accommodation are excessively disproportionate to the need or probable future use.
3. Other Town policies, regulations, or requirements contradict or preclude implementation of Complete Streets principles.

Best Practices:

The Town of East Bridgewater Complete Streets policy will focus on developing a connected, integrated network that serves all road users. Complete Streets will be integrated into policies, planning, and design of all types of public and private projects, including new construction, reconstruction, rehabilitation, repair, and maintenance of transportation facilities on streets and redevelopment projects. As practicable, recommendations from the Complete Streets Committee for incorporating complete streets elements will occur in projects' beginning stages before design.

Implementation of the Town of East Bridgewater Complete Streets Policy will be carried out cooperatively within all relevant departments in the Town and, to the greatest extent possible, among private developers, and state, regional, and federal agencies.

Complete Streets principles include the development and implementation of projects in a context-sensitive manner in which project implementation is sensitive to the community's physical, economic, and social setting. The context-sensitive approach to process and design includes a range of goals by giving significant consideration to stakeholder and community values. It includes goals related to livability with greater participation of those affected in order to gain project consensus. The overall goal of this approach is to preserve and enhance scenic, aesthetic, historical, and environmental resources while improving or maintaining safety, mobility, and infrastructure conditions.



Complete Street Policy

The Town of East Bridgewater recognizes that "Complete Streets" may be achieved through single elements incorporated into a particular project or incrementally through a series of smaller improvements or maintenance activities over time.

The latest design guidance, standards, and recommendations available will be used in the implementation of Complete Streets, including but not limited to the most up-to-date versions of:

- The Massachusetts Department of Transportation Project Design & Development Guidebook
- Old Colony Planning and Economic Development District Guidelines & Policies
- The latest edition of American Association of State Highway Transportation Officials (AASHTO) A Policy on Geometric Design of Highway and Streets
- The United States Department of Transportation Federal Highway Administration's Manual on Uniform Traffic Design Controls
- The Architectural Access Board (AAB) 521 CMR Rules and Regulations
- Documents and plans created for the Town of East Bridgewater.

Implementation:

A Complete Streets Committee comprised of stakeholders, including members of relevant Town departments will be created to implement this initiative. The Complete Streets Committee will be a multidisciplinary team and members will include representation from: Department of Public Works (DPW), Board of Health, Planning, Inspection Department, Town Administrator's office and other committees, departments or organizations as appropriate. The focus of this Committee will be ensuring the implementation of the Complete Streets Policy and, where necessary, altering existing practices and overcoming barriers that may act as impediments to implementation. In addition, this Committee will regularly update and solicit feedback on potential projects with the general public to ensure that the perspectives of the community are considered and incorporated, as appropriate.

The Town shall make Complete Streets practices a routine part of everyday operations, shall approach every transportation project and program as an opportunity to improve streets and the transportation network for all users, and shall work in coordination with other departments, agencies, and jurisdictions to achieve Complete Streets.

The Town, with input from the Complete Streets Committee shall review and either revise or develop proposed revisions to all appropriate planning documents (master plans, open space and recreation plan, etc.), zoning and subdivision codes, laws, procedures, rules, regulations, guidelines, programs, and templates to integrate Complete Streets principles in all Street Projects on streets.



Complete Street Policy

The Town shall maintain a comprehensive inventory of pedestrian and bicycle facility infrastructure that will highlight projects that eliminate gaps in the sidewalk and bikeway network.

The Town will evaluate projects within the Capital Improvement Plan to encourage implementation of this Policy.

The Town will secure training for pertinent Town staff and decision-makers on both the technical content of Complete Streets principles and best practices, as well as community engagement methods for implementing the Complete Streets Policy. Training may be accomplished through workshops and other appropriate means.

The Town will utilize inter-department coordination to promote the most responsible and efficient use of resources for activities within the public way.

The Town will seek out appropriate sources of funding and grants for implementation of Complete Streets policies.

Evaluation of Effectiveness:

The Complete Streets Committee will develop performance measures to periodically assess the rate, success, and effectiveness of implementing the Complete Streets Policy. The Committee will determine the frequency of assessment and utilize appropriate metrics for analyzing the success of this policy. These metrics may include the total number of new bicycle lanes, the linear feet of new pedestrian accommodation, number of retrofitted pedestrian facilities or amenities, number of intersection improvements made to improve Level of Service (LOS) and safety for vehicles, pedestrians and bicyclists, rate of crashes by mode, rate of children walking or bicycling to school, and/or number of trips by mode.

William Dowling, Chairman

Carole Julius, Vice Chairman

David Sheedy, Clerk



Town of Lakeville
Town Office Building
346 Bedford Street
Lakeville, Massachusetts 02347

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OFFICE OF
SELECTMEN
TELEPHONE 508-946-8803
FAX 508-946-0112

October 1, 2019

William Dowling, Chairman
East Bridgewater Board of Selectmen
175 Central Street
East Bridgewater, MA 02333

RE: Agreement between Lakeville & East
Bridgewater for Lakeville Animal Shelter

Dear Chairman Dowling:

At their first meeting in December of 2019, the Lakeville Board of Selectmen will be discussing the renewal of the contracts for the Towns that utilize the Lakeville Animal Shelter for housing stray and surrendered dogs. I have attached the proposed contract for the Town of East Bridgewater for your review; none of the terms have changed.

If your Board would like to renew the contract with Lakeville, please place the attached contract on an upcoming Selectmen's Agenda for discussion. If approved, please sign and return two (2) original copies to me prior to November 20, 2019.

If you no longer want to contract with Lakeville for use of the Lakeville Animal Shelter, please notify me by email at (tcraig-mcgee@lakevillema.org) no later than November 20, 2019.

If you have any questions, please do not hesitate to contact me.

Sincerely,

Tracie Craig-McGee
Executive Assistant

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**AGREEMENT BETWEEN THE
TOWN OF LAKEVILLE AND
TOWN OF EAST BRIDGEWATER**

This Agreement is made this _____ day of December in the year 2019, between the Town of Lakeville and the Town of East Bridgewater for the boarding and adoption of dogs that are relinquished to the East Bridgewater Animal Control Officer. The conditions are as follows:

1. The daily boarding fee will be \$15.00 per day, payable in either cash or by bank check when an animal is released to its owner. In addition, the Town of East Bridgewater will pay a \$20.00 drop off fee for each dog brought to the Lakeville Animal Shelter.
2. Any dogs that have been surrendered to the East Bridgewater Animal Control Officer and brought to the Lakeville Animal Shelter must be accompanied by paperwork for the animal, such as name of veterinarian, any registration papers, and any other paperwork deemed pertinent.
3. Any dog that is surrendered to the East Bridgewater Animal Control Officer and is placed for adoption with the Lakeville Animal Shelter will be accompanied by a fee of \$50.00. When a East Bridgewater dog is adopted, the Town of Lakeville collects and keeps the adoption fee.
4. The Town of East Bridgewater's Animal Control Officer is responsible for transporting all dogs to the Lakeville Animal Shelter during the hours of operation of the Lakeville Animal Shelter.
5. If a East Bridgewater dog has been identified as being unadoptable (i.e. has bitten a person, shows aggressive tendencies, fear biter), the Town of Lakeville would require that the East Bridgewater Animal Control Officer be responsible for the euthanization and disposal of that animal once the seven (7) day quarantine period has expired.
6. The Town of East Bridgewater would be responsible for any medical expenses incurred during the seven (7) day quarantine period for a stray dog. It would be the responsibility of the East Bridgewater Animal Control Officer to bring the animal for medical care.
7. The Town of Lakeville will not be held responsible for the behavior of any East Bridgewater dog after it is released to their owner.

PH COPY

- 8. The Town of Lakeville will not accept any kittens or cats from the Town of East Bridgewater.
- 9. Proof of a valid dog license and current rabies shot. If an animal does not have a current rabies shot, it is the responsibility of the East Bridgewater Animal Control Officer to obtain a rabies shot for the animal prior to release. The Lakeville Animal Shelter will not release a East Bridgewater dog to its owner without prior confirmation from the East Bridgewater Animal Control Officer.
- 10. The Town of East Bridgewater shall indemnify and hold harmless the Town of Lakeville, its agents, officers and employees from and against any and all claims, damages, losses and expenses, including attorneys' and medical fees for injury or death to any person or injury to any property, arising out of or caused directly or indirectly by any East Bridgewater dogs being boarded at the Lakeville Animal Shelter, including but not limited to the consequences of any attack, behavior or other action by the dog. If a dog is surrendered to the Town of Lakeville, the Town of East Bridgewater will be released from indemnification after the seven (7) day quarantine period.
- 11. This agreement is predicated upon the Lakeville Animal Shelter retaining the right to refuse to accept dogs from East Bridgewater if the shelter is filled to capacity. In addition, upon a request from the Lakeville Animal Control Officer, the East Bridgewater Animal Control Officer shall make immediate arrangements to remove and relocate any and all East Bridgewater dogs should the Lakeville Animal Shelter not have capacity to house any dog picked up in Lakeville.
- 12. This Agreement will expire on December 31, 2020, at which time the agreement will be reviewed.

LAKEVILLE BOARD
OF SELECTMEN

EAST BRIDGEWATER
BOARD OF SELECTMEN

John Powderly, Chairman

William Dowling, Chairman

Evagelia Fabian

Carole Julius

David Sheedy

Dated

Dated



Town of East Bridgewater
Office of the Board of Selectmen

REC'D EB OFF
OCT 16 2019
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Application for Use of Public Lands (Check applicable property)

Leland Farm [] Sachus Rock Farm [] Town Common [x] Town Hall Parking Lot [x] Town Forest []

NAME OF PERSON COMPLETING THIS APPLICATION: Melodye A. Cyr

ADDRESS OF PERSON NAMED ABOVE: 10 Captains Way E.B.

TELEPHONE: 508 989-2228 TODAY'S DATE: 10.16.19

NAME OF SPONSORING PARTY/ORGANIZATION: E.B. Christmas Parade Committee

PROPOSED DATE OF EVENT: 12.07.19 RAIN DATE, IF ANY: none

TIME(S) OF EVENT: parade begins at 10AM -> end

GENERAL EXPLANATION OF EVENT: Annual Christmas parade from Spring St, across Bedford St, to Plymouth St and ends at JR/SR High School. We will need to utilize Town Common & Town Hall Parking lot for set up & parking.

ESTIMATED OVERALL DURATION OF EVENT INCLUDING SET-UP AND CLEAN-UP TIME: 6AM - 4pm

IS THIS A SINGLE EVENT: yes OR ONE IN A SERIES:

IF PART OF A SERIES, LIST NUMBER OF EVENTS AND DATES: N/A

TYPE OF EVENTS: (check one): Spiritual/Patriotic [x] Public Service [] Charitable/Philanthropic [] Profit-making [] School/Town Committee []

ESTIMATED ATTENDANCE: 100's WILL EVENT BE OPEN TO THE GENERAL PUBLIC Yes

WILL ADMISSION BE CHARGED Yes WILL SPONSOR OPERATE CONCESSION(S) Yes

Additional Comments/Information may be submitted on an attached sheet.

I hereby certify that I have read and will abide by the Board of Selectmen's POLICY FOR USE OF PUBLIC LANDS.

Applicant Signature: [Signature]

Approved: DPW Director, Fire Chief, Police Chief Date of Approval:

INDEMNIFICATION AGREEMENT

COPY

In consideration of the Town of East Bridgewater allowing the use of Town of East Bridgewater Public Lands via the Application for Use of Public Lands dated 10/16/19, the undersigned individual(s), group and/or organization, his or her or their heirs, personal representatives and assigns, or its officers, directors, members, agents, employees and successors, agree to indemnify, defend and hold harmless the Town of East Bridgewater, its board members, officers, agents, employees and volunteers from and against all claims, suits, demands, actions, causes of action, losses, damage or liabilities of any kind, nature or description, including payment of litigation costs and attorney's fees, which may be suffered or incurred by or brought against the Town of East Bridgewater, its board members, officers, agents, employees and/or volunteers arising out of or resulting from the use of Town of East Bridgewater Public Lands, including but not limited to Leland Farm, Sachem Rock Farm, Town Common, Town Hall Parking Lot, and Town Forest, by the undersigned individual(s), group and/or organization.

ACCEPTANCE AND ACKNOWLEDGEMENT BY USER

The undersigned hereby acknowledges and agrees that he or she has read and understands this agreement and that the undersigned individual(s), group and/or organization are legally bound by this agreement. If signing on behalf of a group or organization, the undersigned represents that he or she has the authority to bind the group or organization to this agreement.

Melody Cyr
Signature

10.16.19
Date

Melody Cyr Chairman
Name/Title

E.B. Christmas Parade Committee
Name of Organization



Town of East Bridgewater
Office of the Board of Selectmen

REC'D EB BOB
OCT 16 10 48 AM 2019

Application for Use of Public Lands (Check applicable property)

Leland Farm [] Sachem Rock Farm [] Town Common [x] Town Hall Parking Lot [x] Town Forest []

NAME OF PERSON COMPLETING THIS APPLICATION: Melodye A. Cyr

ADDRESS OF PERSON NAMED ABOVE: 10 Captains Way E.B.

TELEPHONE: 508 989-2228 TODAY'S DATE: 10.16.19

NAME OF SPONSORING PARTY/ORGANIZATION: E.B. Christmas Parade Committee

PROPOSED DATE OF EVENT: 12.07.19 RAIN DATE, IF ANY: none

TIME(S) OF EVENT: parade begins at 10AM -> end

GENERAL EXPLANATION OF EVENT: Annual Christmas parade from Spring St, across Bedford St, to Plymouth St and ends at JR/SR High School. We will need to utilize Town Common/Town Hall Parking Lot for set up & parking.

ESTIMATED OVERALL DURATION OF EVENT INCLUDING SET-UP AND CLEAN-UP TIME: 6AM - 4pm

IS THIS A SINGLE EVENT: yes OR ONE IN A SERIES:

IF PART OF A SERIES, LIST NUMBER OF EVENTS AND DATES: N/A

TYPE OF EVENTS: (check one): Spiritual/Patriotic [x] Public Service [] Charitable/Philanthropic [] Profit-making [] School/Town Committee []

ESTIMATED ATTENDANCE: 100's WILL EVENT BE OPEN TO THE GENERAL PUBLIC Yes

WILL ADMISSION BE CHARGED Yes WILL SPONSOR OPERATE CONCESSION(S) Yes

Additional Comments/Information may be submitted on an attached sheet.

I hereby certify that I have read and will abide by the Board of Selectmen's POLICY FOR USE OF PUBLIC LANDS.

Applicant Signature: [Signature]

Approved: DPW Director

Approved: Fire Chief [Signature]

Approved: Police Chief

Date of Approval: 10/16/19



Town of East Bridgewater
Office of the Board of Selectmen

RECORDED
2019-10-16
COPY

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TELEPHONE: 508 989-2228 TODAY'S DATE: 10.16.19

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Applicant Signature: [Signature]

Approved: DPW Director [Signature] Fire Chief [Signature] Police Chief [Signature]

Date of Approval: 10/16/19



Town of East Bridgewater
Office of the Board of Selectmen

COPIES
10/16/19

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Leland Farm [] Sachem Rock Farm [] Town Common [x] Town Hall Parking Lot [x] Town Forest []

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Applicant Signature: [Signature]

Approved: [Signature] Date of Approval: 10.16.2019

DPW Director Date of Approval:

Fire Chief Date of Approval:

Police Chief Date of Approval:



TOWN OF EAST BRIDGEWATER SIGNAGE REQUEST FORM AND POLICY

ECOPIY

The Office of the Board of Selectmen is responsible for the issuing of permits for the placement of signs on municipal property. Please fill out the form below and Mail, Fax 508-378-1636, or drop off to: Board of Selectmen's Office, Town Hall, 1st Floor, 175 Central Street East Bridgewater, MA 02333. For the fastest service, please save the request form on your computer and return by email as an attachment to (rjohnson@ebmass.com). The Board of Selectmen will review/approve sign requests within **fifteen (15) business days of receipt of such request(s)** so please plan accordingly. Once reviewed/approved by the Board of Selectmen, you will be notified. For any questions regarding the signage process, please contact the Town Administrator's Office at (508)378-1601.

EVENT INFORMATION

DATE OF REQUEST: 10/21/19 NAME OF EVENT: FIELD OF FLAGS
EVENT DATE(S): 11/2-16/19 TYPE OF EVENT: VETERANS RECOGNITION
DATES FOR SIGNAGE DISPLAY (up to 30 calendar days maximum): 10/23 - 11/16
NAME OF ORGANIZATION: EB KIWANIS CLUB

PROPOSED WORDING ON BANNER (Must contain the name of the sponsoring organization & date of the event. Include a description of any graphics, logos or designs, if any, that will be on the banner. Pictures of these designs may be required unless the designs are universally recognized):

CONTACT INFORMATION

FIRST AND LAST NAME: CHUCK HORAN
MAILING ADDRESS: 15 STONEBRIDGE WAY
PHONE NUMBER: (774) 222-1340
E-MAIL ADDRESS: CHORAN112@YAHOO.COM

Approved: Yes / No

Date of Selectmen Decision: _____