

East Bridgewater Library Trustees Meeting

August 18, 2020

Regular meeting called to order at 7:02pm. Board members in attendance were:

Brenda Conca, Anne Marek, Cat Lea Holbrook, Sandra Ockers, Russ Hannagan, Susan Murray and Director, Christopher McGee.

Bills were signed. A motion to accept the scribes report for July was made by Sandra Ockers and seconded by Brenda Conca.

- **Motion passed**

Director's report-

- Stats: Digital check outs fell slightly but circulation of physical items is increasing.
- Our Page, Riley is going to stay at the library for now since her college has switched to online learning only. Marilyn and Nancy are returning to the library building and Director, Christopher McGee, is considering expanding hours so staff can be spaced out better.
- One program via Zoom is scheduled for September 1st. The topic will be "History of Women's Rights". Also in the works is a plan to offer story time outside. A trial session will be scheduled for September.
- The Director has requested 3 additional laptops be purchased using the Covid 19 funds. He will check to see if the best price is through the SAILS Network or the Town. Additional laptops will allow staff to spread throughout the library and work safely.
- The reservation system for the public computers is working again thanks to the efforts of the SAILS IT staff and Envisionware Supports technicians (and our library Director).
- A motion to accept the Director's report was made by Russ Hannagan and seconded by Susan Murray.
- **Motion passed**

Friends of the Library-

- No report was available for July.

New Business-

The FY21 Operational Budget was reviewed. A motion was made to accept the FY21 Operational Budget by Russ Hannagan and seconded by Susan Murray.

- **Motion passed**

The Board had a discussion about some of the necessary repairs and maintenance to our building since a decision about the Library Renovation is currently on hold or may not happen. Ideas included:

- New roof (roof leaks have been an on-going problem)
- Reconfigure flow of current library
- Brace shelving (safety issue)
- Replace carpets
- Generator
- Fire Suppression System
- Upgrade wiring
- Install new windows
- Replace acoustic ceiling tiles
- Update alarm system
- New furniture

Meeting adjourned 8:21pm.

Anne Marek, Trustee

Next meeting September 15, 2020 at 7:00pm