

East Bridgewater Library Trustees Meeting

September 15, 2020

Regular meeting called to order at 7:00pm. Board members in attendance were:

Brenda Conca, Anne Marek, Cat Lea Holbrook (zoom), Sandra Ockers, Susan Murray and Director, Christopher McGee.

Members absent: Russ Hannagan

Bills were signed. A motion to accept the scribes report for August was made by Sandra Ockers and seconded by Susan Murray.

- **Motion passed**

Director's report-

- Stats: Patrons returning to library. Curbside and in-person circulation continue to increase.
- 2 laptop computers were purchased through SAILS for staff using Covid 19 funds.
- Staff evaluations are in progress and hope to be completed by the end of September.
- Janice attended meeting regarding CARES Act funds. Requests need to be submitted to the Town by the end of September. Director will meet with staff to see if there are additional suggestions.
- All staff have returned to the building however, Nancy Jordan has indicated she will retire. The Director and Nancy will discuss a retirement date that benefits all parties.
- Cables will be run for new phone system and enhanced WiFi system.
- The Town Administrator, Chair of the Board of Health, the Deputy Chief of Police and the Director of the Library will work together to make sure students on the library lawn wear masks, keep socially distance and in general remain safe. Signage will be posted on the library lawn and the School Resource Officer will randomly drop by. If there are public complaints, they should be referred to the Board of Health.
- The September program was a good program but not well attended on Zoom. Director may try to schedule something supernatural for October which is usually very popular.
- Motion to accept the Director's report was made by Susan Murray and seconded by Brenda Conca.
- **Motion passed**

Friends of the Library-

- No report was available for September. Director, Christopher McGee requested the Friends pay for the Boston Children's Museum pass. Response pending.