

Town of East Bridgewater

Capital Improvement Planning Committee



Michele Ahern, Chair
David Foley
Tim McLaughlin
Melissa Morrissey

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Brian Noble
Tim Cramer
Dan Picha
Kris Fabroski

Meeting Minutes March 25, 2020

Members present virtually: Michele Ahern, Dan Picha, Dave Foley, Tim McLaughlin, Brian Noble, KJ Fabroski, Melissa Morrissey, Tim Cramer

Member(s) absent: None

Guest(s): Rebecca Johnson, Russ Hannagan, Superintendent Liz Legault, School's Business Manager John Shea, Town IT Manager Ryan McGonigle

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1. Meeting called to order at 6:05PM
 2. School Department – Superintendent Legault & Business Manager John Shea
 - a. Replacement of Smartboards at Central & Mitchell Schools: XXXX, equipment is aging and needs replacement
 - b. Replacement of Desktops at Central & Mitchell Schools: \$10,788. Replacing machines that are running on Windows 7.
 - c. Replacement of Chromebooks for one grade level at Mitchell School: \$35,520. This request will occur as a regular request on a go forward basis to replace one grade at a time.
 - d. Replacement of Lighting System in Mitchell School Auditorium: \$53,257.00. This replaces original lighting that dates back to the early 1990's.
 - e. Replacement of Jr/Sr High School Lecture Hall Video Processor: \$10,695.00. For years the school has tried to buy parts to fix this as it breaks and they are not able to get parts. While this item doesn't meet the threshold for a Capital Expense, the committee was asked to make an exception.
 - f. Replacement of Networking Switches & UPS Devices at Central & Mitchell Schools: \$XXXXXX. This project may be reduced by 50% of cost as the Town is applying for reimbursement. The town must first spend the money and then get the reimbursement.
 - g. Radio Replacement: \$4,605. To replace broken radios. ***Does not meet capital threshold – rejected.***
 - h. Replace floor rug in STEAM Lab at Mitchell School: \$25,000. Discussed and should be part of Facilities budget. Will not recommend to move forward.
 3. IT – Ryan McGonigle

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- a. Upgrade of Video Surveillance Technology to include upgrade of cameras at Fire Department, Town Hall and Police Department. Additionally, upgrade of servers that would allow Police instant access to School's cameras in the event of an emergency. New Server would support up to 128 cameras. Cost: \$84,441.00.
4. Committee reviewed capital items presented to date and began discussions agreeing to not endorse the Town Hall sign, and that the Street Sweeper could only be bought if Chapter 90 money was available to use. Town Administrator Noble will summarize projects to be reviewed and voted at next meeting.
5. Announcement of next meeting: April 1, 2020 at 6PM.
6. Minutes Approval
 - a. *Motion to accept minutes of the February 19, 2020 meeting*
 - i. *M/S Fabroski/Foley* *Motion Passed 6-0*
7. Meeting Adjournment
 - a. *Motion to Adjourn the meeting at 7:00PM*
 - i. *M/S Fabroski/Cramer* *Motion Passed 6-0*

Respectfully submitted,
Dan Picha
Capital Improvement Planning Committee