



REC'D EB TOWN CLERK
21 MAR 29 AM 9:57

Recreation Commission

Commissioners

Chairman-Peter Furia

Vice Chair-Bob Katilus

Treasurer-Tom Williams

Secretary-Theresa McNulty

Member-John Shea, Joe Floeck, Jessica Packer

Selectman Liaison

Peter Spagone, Jr.

Meeting Minutes December 17, 2020

All members in attendance for this meeting Additional attendees: Selectman Peter Spagone, Jr, Town Administrator, Brian Noble, DPW Director, John Haines

Meeting opened at 6:08pm by chair

Review of meeting minutes of 10/19/20 Motion to accept made by Joe, 2nd by Tom, unanimous vote in favor.

Purpose of meeting is to discuss potential for a temporary position to gather information from all sports organizations & groups to facilitate better understanding of what we have, what we need, and come up with comprehensive town wide plans.

Position would be temporary-it would be 5-10 hours per week 13.50 to 15. Per hour

Theresa mentioned goals-what would the expectation be from this person we hire?
Get us info and help us to connect with all groups so that we have communication and understand their needs

John Haines stated that we need to identify deliverables, what are the tasks, what do we want to have at the end of this day, scope of work

Tom said we need to narrow down our goals/expectations to put into the job description

It was discussed that data should help us to move forward with developing our 5 year plan
John Haines -perhaps would be good to ask for youth organizations and groups to prioritize their needs for next 3-5 years -what's lacking, what's needed

Discussion of including schedules of field use, future goals, projects already planned

Insurance- Brian stated all groups and field users must be accountable, town must have all current data for field use to be allowed. Documents & info received will be reviewed and a list of what is needed will be created by Brian for follow up with all groups Only 4 organizations turned in the insurance info

There should be no subleasing of town fields without Rec Commission knowledge and proper paperwork completion.

PJ mentioned that we need to clarify how we handle the forms for town field use -are they adequate, are they being filled out now, who gets them, and do insurance forms come with them (such as for Strong's field) We need to know who is on the fields, and any fees charged on all fields How are things handled for Belmont St, Church St, Strong's?

Town admin questioned how we can know who is on what fields when (gathering schedules and field use forms)

Our town groups should always take priority over rental to out of town teams

Job description for this part time person should be firmed up quickly so we can get it posted Each person on Rec to submit suggestions on what the description needs to include and send to Brian to complete so the personnel board and selectmen can review and vote on it. Get info to Brian next week, by email.

Call for vote to go forward with plan for this position-motion made by Tom, 2nd by PJ, all those in favor, unanimous vote.

Treasurers report: no deposits this month, no bills came in Balance 20,457.00

Regarding Christmas parade committee-Bob K spoke with Melody Cyr, chair, and they will meet in January. Bob referred them to the arts council for some potential partnership/funding.

Next meeting scheduled for Thursday, January 21, 2021 at 7pm

Motion to adjourn at 6:50pm by Joe, second by Tom, unanimous in favor

Respectfully submitted,

Theresa McNulty
Secretary