

## East Bridgewater Library Trustees Meeting

April 20, 2021

Meeting was called to order at 7:00pm. Board members in attendance were:

Brenda Conca, Anne Marek, Cat Lea Holbrook, Jennifer Lonergan, Susan Murray, Russ Hannagan and Director, Christopher McGee.

Bills signed. A motion to accept the scribes report for March was made by Brenda Conca and seconded by Susan Murray.

### Motions passed

### Director's report-

- Digital Circulation is up again in March. Traditional circulation, both in person and curbside, is down slightly from last year but the library building was only open to the public half of March.
- Facilities: There was another roof leak that has been repaired, however, the roof situation needs to be watched. It has been suggested that replacing the roof be put on the list as a Capitol Expense Project.
- The Director and staff are reviewing what needs to be done to completely re-open the library to the public.
- Staffing: Percy Child joined the staff as a part-time Circulation Assistant on April 5<sup>th</sup>. Sammie Condon is our new Library Page and joined the staff April 12<sup>th</sup>. Our Jen Finn will now be the Head of Adult Services so the YA Librarian position became vacant and was posted on April 13<sup>th</sup>. Other changes include Jennifer Lonergan was elected to the Library Board of Trustees, Anne Marek was re-elected to the Board and Jim Purcell is now the Interim Town Administrator. Welcome and congratulations to all.
- In April, we said goodbye to Marilyn Bastarache, Head of Adult Circulation and Sandra Ockers, Library Trustee. Both served the Library and the Town of East Bridgewater for many years. Thank you for all you have done on our behalf.
- Programs: Youth Services will offer a movie TeleParty on April 21. This activity is geared for kids of all ages (and adults). Chef Rob Scot's Asparagus Tart was well received. Patrons can pick up a copy of the recipe from Jen Finn. The next session will feature Shrimp Fajita Salad on April 26<sup>th</sup>. The "One Book One Community" selection is "Beyond the Bright Sea" by Lauren Wolk. A virtual Author talk will be presented April 29<sup>th</sup> on Zoom. Gorgeous Gardens of New England, Part II will be presented on May 15<sup>th</sup>. This program follows Part I that was offered by the Southwick Public Library and attended by several EBPL patrons. Last but not least, "Take It and Make It" kits for Earth Day are available. Additional information is available on our website or by calling the Library. There is something for everyone.
- Budget: Reviewed the status of various line items to evaluate where we currently stand and how much we have left for the end of the year. Director, Christopher McGee, presented budget projections for FY21 based on the changes in staff and their step levels. Money will be shifted

from Adult Programs to cover some Summer Reading programming expenses. Overall, the budget is fairly close to original projections.

- Motion to accept the Director's report was made by Susan Murray and seconded by Brenda Conca.

**Motion passed**

- **Friend's Report-**
- No report available.

**New Business-**

Discussed reorganization of the Library Board of Trustees due to April 2021 election. The position are as follows:

Cat Lea Holbrook- Chairperson, Library Board of Trustees  
Susan Murray-Vice Chairperson, Library Board of Trustees  
Anne Marek- Scribe  
Brenda Conca- Liaison, Friends of the Library

Motion to accept the above Trustees in the positions listed was made by Russ Hannagan and seconded by Susan Murray.

**Motion passed**

A gift certificate will be purchased for Sandra Ockers in recognition of her many years of service as an East Bridgewater Library Trustee. Her energy, input and historical knowledge will be missed. Donations can be given to Anne Marek.

The Director, Christopher McGee and the Library Board of Trustees reviewed some of the general rules and information pertaining to the Open Meeting Law. New and re-elected Trustees are given a copy of the guide when they are sworn in.

**Old Business-**

After much discussion, it was decided by the Library Board of Trustees to withdraw our request for the state funding grant for the proposed Library Expansion Project.

Motion to have Christopher McGee, Director of the East Bridgewater Public Library, withdraw our request to the MBLC Building Program was made by Russ Hannagan and seconded by Susan Murray.

**Motion passed**

Meeting adjourned 8:29pm.

Anne Marek, Trustee

**Next meeting May 18, 2021, at 7:00pm.**