

East Bridgewater Library Trustees Meeting

May 18, 2021

Meeting was called to order at 7:01pm. Board members in attendance were:

Brenda Conca, Anne Marek, Cat Lea Holbrook, Jennifer Lonergan, Susan Murray, Russ Hannagan and Director, Christopher McGee.

Bills signed. A motion to accept the scribes report for April was made by Russ Hannagan and seconded by Susan Murray.

Motions passed

Director's report-

- Traditional circulation marginally down but Hoopla remains high. The budget has been adjusted to cover additional Hoopla costs.
- Facilities: Larger trash cans have been purchased for the front porch and front lawn. Bids will be obtained for the cost of a new roof and presented as an application for Capital Expense Project.
- The Director notified the Library Board of Trustees that the Town Personal Board adjusted staff salaries 2% (cost of living) for FY22. This adjustment did not impact the library budget requested from the Town of East Bridgewater due to the library staffing changes.
- Staffing: Janice Allman will be in-charge while the Director, Christopher McGee, is on vacation for 12 days. Jen Finn is doing well in her new position as are Percy Child and Sammie Condon. Angela Howes has been hired as the new YA Librarian.
- Programs: Chef Rob Scot's will offer the 3rd course, in his series, on Chocolate Chip Cookies stuffed with cheese cake on May 24th. Gorgeous Gardens of New England, Part II will be presented on May 15th and 11 East Bridgewater patrons have registered. "Take It and Make It" kits continue to be a hit with our patrons and demand is out paced by supply. Efforts will be made to accommodate everyone.
- Motion to accept the Director's report was made by Brenda Conca and seconded by Russ Hannagan.

Motion passed

• Friend's Report-

The Friends will be meeting the 3rd Tuesday of every month. They are currently discussing fund raising ideas to include "Dining for a Cause", a Fall Book Sale, Amazon smile funds and revisiting "T-Spring" logo. Currently, the Friends account has a \$3,500 balance and they have approved \$1,650.00 to fund several museum passes.

New Business-

Discussed vacation time buy back per contract for Director. Budget can accommodate request. A motion was made to buy back unused vacation leave for Director.

Motion to buy back extra vacation time from to Director was made by Russ Hannagan and seconded by Susan Murray.

Motion passed.

Children's room will open 1 June 2021. 1 family at a time will be permitted. The Library will be open regular hours as of 1 June 2021 but no seating will be available at this time. The Children's Room will require masks which follows the K-12 guidance. Bathrooms, elevators and full capacity will be open. Curbside service will continue for patrons

Meeting adjourned 8:11pm.

Anne Marek, Trustee

Next meeting June 15, 2021, at 7:30pm.