



OPEN SESSION MINUTES
BOARD OF SELECTMEN
Monday, August 30, 2021

 COPY

DAVID SHEEDY, CHAIRMAN
PETER SPAGONE JR., VICE CHAIRMAN
CAROLE JULIUS, CLERK

TOWN HALL, 1st FLOOR CONFERENCE ROOM
175 CENTRAL STREET
EAST BRIDGEWATER, MASS.

Members Present: David Sheedy, Peter Spagone Jr. and Carole Julius

Members Absent:

Others Present: James Purcell, Interim Town Administrator, Ly Nguyen, Principal Clerk

6:30 pm David Sheedy called the meeting to order.

Mr. Sheedy led the Pledge of Allegiance.

Mr. Sheedy asked everyone to remain standing for a moment of silence and honoring the fallen troops in Afghanistan.

OPEN FORUM

ACTION ITEMS

Ms. Julius made a motion to approve minutes of the August 9, 2021 7:00 pm Board of Selectmen's Meeting. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Ms. Julius made a motion to approve extend Interim Town Administrator contract to September 30, 2021. Seconded by Mr. Spagone Jr. All were in favor. 3-0

The Selectmen commended Mr. Purcell for his works and efforts. Mr. Purcell stated Town Hall has an outstanding staff. He commended department heads and financial team. He thanked Treasurer Collector, Melissa Morrisey for her works and efforts and all wished her well in her next endeavor.

Ms. Julius made a motion to approve the request for designation of Special Municipal Employee status for the Administrative Assistant to the Conservation Commission position. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Conservation Commission Chairperson, Ms. Claire Yocum was present and stated Ms. Eldredge will work until a successor is selected for the Conservation Department. Mr. Spagone Jr. wanted to know how the selection process is going with applicants. Ms. Yocum stated there are a least forty or more applicants and the commission is planning to meet next week to go through all the resumes and narrow it down to at least three finalists for interviews.

Ms. Julius made a motion to approve contract signing with Interim Treasurer / Collector, Marilyn Thompson. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Former Treasurer / Collector, Marilyn Thompson was present and gave a brief background of her training and job experience. The Selectmen welcomed her back and thanked her for assisting the Town during her retirement.

Ms. Julius made a motion to appoint Patricia Black as Principal Clerk in the Treasurer / Collector Office effective August 30, 2021. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Treasurer / Collector, Melissa Morrisey was present and gave a brief background of Ms. Black's training and job

experience. She stated she comes with extensive banking background and is an excellent addition to the department.

Ms. Julius made a motion to appoint Candy Boyle as Senior Clerk in the Planning & Building Department effective September 13, 2021. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Building Commissioner / Zoning Enforcement Officer, Patrick Franey was present and stated Ms. Boyle is perfect for the job and looking forward in working together. Mr. Spagone Jr. wanted to know if Ms. Simpson will remain in department. Mr. Franey confirmed she will stay while Ms. Boyle transitions in and remain on the Zoning Board of Appeals for clerical duties, five hours a week and monthly meetings.

Ms. Julius made a motion to approve contract signing with Building Commissioner / Zoning Enforcement Officer, Patrick Franey. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Mr. Sheedy stated the Selectmen are setting up contracts differently now with department heads. Goals and objectives are an adjunct to agreements.

Ms. Julius made a motion to approve the reappointment of Patrick Franey as the Building Commissioner / Zoning Enforcement Officer effective July 1, 2021 through June 30, 2024. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Ms. Julius made a motion to approve the reappointment of Patrick Franey to the Federal Handicapped Compliance Program effective July 1, 2021 through June 30, 2022. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Ms. Julius made a motion to appoint Kathleen Cavanagh as a permanent member to the Council on Aging Board to fill a vacancy effective August 30, 2021. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Mr. Sheedy stated Ms. Cavanagh will be a great asset to the Board.

Ms. Julius made a motion to approve to hold Special Town Meeting on November 22, 2021 and open the warrant. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Ms. Julius made a motion to approve to instruct Animal Control Officer, Alexizz Xavier to issue non-criminal violations to dog owners who have not licensed their dogs as of September 20, 2021. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Town Clerk, Susan Gillpatrick was present and stated as of 6:30 pm there are 446 dogs unlicensed.

Ms. Julius made a motion to approve the sewer allocation request for 225 & 241 Bedford Street with the condition being a sewer manhole be shown on the plan and constructed an approximate location of where the applicant's sewer line connects to the Town's sewer stub. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Director of Public Works, John Haines was present and stated this sewer connection is intended for the Carriage Crossing location. He stated the applicant is applying to use 9,200 gallons of daily flow. Mr. Haines stated in the best interest of the Town they are utilizing an engineering firm to assure connection and design submitted is appropriate as specified in rules and regulations. This is just a small design change.

Ms. Julius made a motion to approve the proclamation for National Suicide Prevention Month. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Ms. Julius read the proclamation.

Ms. Julius made a motion to approve street lighting requirements for Daisey Lane Estates and send to National Grid. Locations of seven 14' Post Top Pole, Top LED luminaries are shown on the approved subdivision plan. The billing for these lights shall be established in the name of the developer until the Town of East Bridgewater accepts the street as a public way or until its accepted by the residential development association. Upon acceptance, and by request to

National Grid, the company will process the billing change. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Ms. Julius made a motion to approve the request from Chuck Horan of East Bridgewater Kiwanis Club for the use of the Town Common to display American Flags for two weeks to honor Veterans; Field of Flags. October 30, 2021 – November 13, 2021. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Ms. Julius made a motion to approve the request from SPS, Inc. DBA Freda's for a One Day Liquor License located at Center at Sachem Rock for a Bridal Shower on September 11, 2021 from 2:00 pm – 6:00 pm. Seconded by Mr. Spagone Jr. All were in favor. 3-0

Ms. Julius made a motion to approve the request from Tony Maciel of Pack 28 Cub Scouts for the use of the Town Common for a " Pack 28 Recruiting Event", on September 19, 2021 from 11 am – 3 pm. Seconded by Mr. Spagone Jr. All were in favor. 3-0

INTERIM TOWN ADMINISTRATOR REPORT

ANNOUNCEMENTS / STAFF REPORTS

Ms. Nguyen announced Annual 9/11 Memorial Service at 8:45 am beside Town Hall. Residents will have access to six Household Hazardous Waste Day events this Fall. First one on September 11 from 9 am – 1 pm at Gordon W. Mitchell Middle School, 435 Central Street. Remaining events will be out of Town. You will need to register for these events at <http://hhw.acvenviro.com/hhw/ssrc/>

BOARD DISCUSSIONS

Mr. Spagone Jr. commended the Recreation Commission on their works and efforts on the "Summerfest Event". He stated the event went very well and is likely be an annual event. Mr. Spagone Jr. thanked Mr. Purcell and Ms. Morrissey for inviting him to a meeting with an investment firm. He stated he received good reviews on where the Town's finances are. Mr. Purcell stated there is a modest amount of capital that the Town can commit to investment opportunities.

Ms. Julius stated she attended "Mrs. Foster Day" at the Busy Bee. She briefly went over event and congratulated Mrs. Foster for 30 years of devoted services and sincere care to children at Busy Bee Preschool.

Mr. Sheedy stated the Finance Committee have two vacancies and only received one appointment application. He stated if anyone is interested to apply and submit to the Board of Selectmen's office.

**7:08 pm Mr. Sheedy made a motion to recess until Bernie Lynch from Community Paradigm Associates comes in to give an update on Town Administrator search. Seconded by Mr. Spagone Jr. All were in favor. 3-0*

**7:20 pm Meeting resumed*

APPOINTMENTS

Bernie Lynch, Community Paradigm Associates was present and gave an update on the screening process of the Town Administrator candidates. Mr. Lynch stated they had 19 candidates that applied for the position, then screened them down to five to go before the Board. He mentioned several withdrew due to certain circumstances. Mr. Lynch stated he has two outstanding candidates, Louise Miller and Patrick Shield. He went over their credentials and background to make sure people understand the fit of the candidate in the Town. Mr. Lynch stated the Board had all of the information they needed to conduct the interviews. Mr. Sheedy would like department heads to attend interviews for their input. Mr. Purcell stated interviews will not be an open forum. There was a brief discussion on how to conduct the interviews.

Mr. Sheedy mention the Board of Selectmen would be interviewing candidates on Wednesday, September 8, 2021 meeting and making their decision on Wednesday, September 15, 2021 meeting.

UPCOMING MEETINGS

Selectmen's Meeting Wednesday, September 8th – Interview Town Administrator Finalists

Selectmen's Meeting Monday, September 13th

Selectmen's Meeting Monday, September 27th

ADJOURN

Motion by Julius, second by Mr. Spagone Jr. to adjourn. All were in favor, 3-0.

Meeting adjourned at 7:46 pm



Clerk

Board of Selectmen