

East Bridgewater Library Trustees Meeting

September 21, 2021

Meeting was called to order at 7:04pm. Board members in attendance were:

Brenda Conca, Anne Marek, Cat Lea Holbrook, Jennifer Lonergan, Susan Murray and Director, Christopher McGee.

Member absent: Russ Hannagan

Bills signed. A motion to accept the scribe's report for August 17th was made by Brenda Conca and seconded by Jennifer Lonergan.

Motion passed

Director's report-

- Stats: Door counts and circulation of physical material were slightly lower. Computer use has continued to increase and staff has been providing more technical assistance for patrons. Use of digital materials continues to rise.
- Facilities: Roof project is pending. The entrance to the Children's Room was cleaned and re-painted with moisture blocking paint.
 - Signs and locks for the public restrooms have been installed.
 - A safe was delivered and in use.
 - The DPW is still in the process of clearing vines and shrubbery between the library and Skinners. Last attempt was thwarted due to wasp/hornet nests being found.
 - The exterior of the building is scheduled to be power washed.
 - Exterior doors have been re-keyed with keys that can't be duplicated.
- Staffing: Interviews for the vacant part-time position were conducted and Rebecca Reynolds has been hired. She will start at the end of September.
- Programs: Jeff Bellanger returns October 5th for a program on urban legends. Registration and masks are required. Check the library website for more upcoming events.
- The Financial Report is complete and ready for Cat Lea Holbrook's, Chair of the Library Board of Trustees, review and signature prior to submission to the state. Next project is the Strategic Plan.
- Motion to accept the Director's report was made by Susan Murray and seconded by Brenda Conca.

Motion passed

Friend's Report-

The Friends' Treasurer has resigned for personal reasons. At this point another treasurer has not been appointed.

Old Business-

As the weather gets cooler, a mask requirement was discussed. The Director, Christopher McGee, contacted the East Bridgewater Board of Health for guidance. At this time, the Town of East Bridgewater does not have a mask mandate in town buildings however, the library and many other town buildings are "Mask Friendly". A motion was made by Brenda Conca and seconded by Susan Murray requiring masks for participants 2 and over, for any event/program that requires registration.

Motion passed

New Business-

The Director, Christopher McGee, has scheduled staff CPR training for Wednesday, October 27, 2021. He asked the Board to approve opening at 12:00pm on that day. A motion was made by Jennifer Lonergan and seconded by Brenda Conca to open at 12:00pm on October 27th.

Motion passed

Peter A. Engstrom is donating a Francis Davis Millet work, *Millet's Studio in Venice*, to the East Bridgewater Public Library. The only condition is that it be hung adjacent to Millet's large oil painting, *In the Bay of Naples*, with a framed description explaining the connection between the two works.

A motion to accept Peter A. Engstrom's gift of *Millet's Studio in Venice* by Francis Davis Millet was made by Susan Murray and seconded by Jennifer Lonergan.

Motion passed

Meeting adjourned 8:42pm.

Anne Marek, Trustee

Next meeting October 19, 2021 at 7:00pm