

East Bridgewater Library Trustees Meeting

March 15, 2022

Meeting was called to order at 7:01pm by Susan Murray. Board members in attendance were:

Brenda Conca, Anne Marek, Jennifer Lonergan, Cat Lea Holbrook Susan Murray, and Director, Christopher McGee.

Members absent: Russ Hannagan

Bills signed. A motion to accept the scribe's report for February 15th was made by Susan Murray and seconded by Jennifer Lonergan. A motion to accept the Emergency Zoom meeting of February 28th was made by Brenda Conca and seconded by Susan Murray.

Motion passed

Director's report:

- **Stats:** SAALS has changed the format of the statistical circulation report by zip code. Christopher McGee, Director, asked if the Trustees needed that information. It was decided that at this point we could get all the basic information we needed from the new report format.
- **Facilities:** A new modem was sent by Comcast but after some investigation, it turns out that the old modem wasn't being used. The new modem was returned to Comcast. The ramp door is still not functioning correctly. Parts might not be available until May but since the doors and locks are quite old, they may need to be replaced. The recent snow melt ran down the back of the building, through the air conditioning unit and into the community room. The leak has been sealed and the problem solved for now.
- **Staffing:** All library staff have been interviewed for the Town's reclassification and compensation report which is expected out in May.
- **Programs:** The playgroup program for children ages 1-3 is full. There will be a WORDLE Tournament on 3/15/22. Greg Maichack will present a "Jellyfish" pastel workshop on 3/24/22 via Zoom. Entomologist, Blake Dinius will offer a program on our local pollinators on April 11th at 6:30pm. This program is open to all ages. The One Community One Book reading is "A Backpack, a Bear, and Eight Crates of Vodka" by Lev Golinkin. He will share his story and discuss the current situation in Ukraine by ZOOM on 4/27/22 at 7pm. Please join us for this timely discussion.
- A Building Specialist from the MBLC came to review the space in our building. They made suggestions on how to utilize the space more efficiently. Many of the suggestions will work well for the library and the staff Building Committee will start to implement the changes.
- The Party planning committee has selected a Boston band for the EBPL 125th Anniversary Party. Many thanks to the Friends' who have agreed to pay for the band. Flashback Franks, food truck,

will be at the event. The Rotary Club has made a donation of \$300 which will be used for the Cakes/Cupcakes. Check the website for more attractions and let's make this an event to remember.

- Motion to accept the Director's report was made by Brenda Conca and seconded by Jennifer Lonergan.

Motion passed

Friends' Report-

The next Friends' book sale will be held on March 18th and 19th. The Friends' paid for a DCR pass costing \$120 and a button maker. They also agreed to pay \$950 for the band for the upcoming 125th Library Anniversary celebration. Currently, the Friends' have a bank balance of \$7,005.19.

Old Business-

As of today, the Trustees are not sure if anyone is going to run for the 2 open trustee seats. If on one runs, the empty seats may be appointed.

New Business-

As of February 28th, the East Bridgewater Board of Selectmen discontinued the policy of strongly recommending that masks be worn in municipal buildings. At library events/programs that require registration, should masks still be required? A motion was made by Brenda Conca to revoke the requirement, however, it is a patron's personal choice to mask or not. The motion was seconded by Jennifer Lonergan.

Motion passed

The annual Report of the Public Library was reviewed. A motion to accept the report was made by Jennifer Lonergan and seconded by Susan Murray.

Motion passed

The Director Search Committee will include the Board of Trustees and 2 library staff members, Janice Allman and Anne Vantran. The position is advertised by the MCLC, by East Bridgewater Town Hall, SAILS, our library website, Simmons College and the New England Library Association. The closing date is March 28, 2022. So far, a few resumes have been received. If there is not an adequate applicant pool, the search can be extended. A ZOOM meeting has been set for March 29th to discuss applicants.

The Director's Job Description was reviewed. A few changes were made. A motion to accept the amended job description was made by Susan Murray and seconded by Brenda Conca.

Motion passed

Janice Allman has agreed to be the Interim Library Director until a new director is selected. A motion was made by Brenda Conca to pay Janice an addition \$250 per week starting April 9th and continue through the first 2 weeks the new director starts the position. The motion was seconded

by Susan Murray. Catherine Holbrook, Chair, will send a letter to the Selectmen informing them of this decision.

Motion passed

Meeting adjourned 8:54pm.

Anne Marek, Trustee

Next meeting April 19, 2022 at 7:00pm