

## **East Bridgewater Library Trustees Meeting**

**May 17, 2022**

**Meeting was called to order at 7:03pm. Board members in attendance were:**

**Brenda Conca, Anne Marek, Jennifer Lonergan, Russ Hannagan, Kelsey Holbrook and Interim Director Janice Allman.**

**Members absent: Leah Herrmann**

**Bills signed. A motion to accept the scribe's reports for March 29<sup>th</sup> (Zoom), April 19<sup>th</sup> and April 28<sup>th</sup> (Zoom) was made by Russ Hannagan and seconded by Brenda Conca.**

**Motion passed**

### **Director's report/Old Business-**

- **Director's position has been re-posted.**
- **Interim Director, Janice Allman has contacted the School Department and the East Bridgewater Police for help on Friday afternoons and half days. The school security guard has been outside for a few hours, monitoring the lawn and the police visit the parking lot at times during the afternoon. This allows the library staff to assist the students and any patrons in the building. The additional people have been very helpful. Janice Allman, Interim Director, is also going to ask the Town Administrator, Charlie Seelig about installing cameras around the outside of the library building.**
- **Preparations for the 125 Anniversary party are coming together. It will be held on Wednesday, June 15<sup>th</sup> from 5-8.**
- **Programs: Anne Vantran has scheduled several storytimes/family playgroups in the upcoming weeks. On May 31<sup>st</sup>, Matt York will entertain with stories and songs. Some of the featured artists are, Johnny Cash, Willie Nelson and Kris Kristofferson. The Take and Make Kits continue to be available. See website for details.**
- **Stats: Our numbers were slightly down in April. Some of this maybe due to April vacation.**
- **Motion to accept the Director's report was made by Jen Lonergan and seconded by Russ Hannagan.**

**Motion passed**

### **Friends' Report-**

**The Friends' have agreed to pay for the paper goods, water and cake in addition to paying for the band for the 125 anniversary party. They will also run a 50/50 raffle and the winner will be drawn on Thursday, June 16<sup>th</sup>. The next book sale will be held on June 10 and 11.**

## **New Business-**

The Library Board of Trustees has been reorganized as follows:

Chairperson: Anne Marek

Motion to accept Anne Marek as Chairperson was made by Russ Hannagan and seconded by Jen Lonergan.

### **Motion passed**

Vice Chairperson: Brenda Conca

Motion to accept Brenda Conca was made by Jen Lonergan and seconded by Russ Hannagan.

### **Motion passed**

Secretary: Jen Lonergan

Motion to accept Jen Lonergan was made by Brenda Conca and seconded by Russ Hannagan.

### **Motion passed**

Friends Liaison: Anne Marek

Motion to accept Anne Marek was made by Jen Lonergan and seconded by Brenda Conca.

### **Motion passed**

At the May 9<sup>th</sup> Town meeting, the Financial Committee proposed/approved a budget of 18K more than requested to go toward the materials line of the budget. \$6000 was also approved to go into the library's revolving account. The 2 capital items for the library, the roof and replacement of the ramp doors were also passed.

A motion to accept the FY23 budget was made by Russ Hannagan and seconded by Brenda Conca.

### **Motion passed**

Interim Director, Janice Allman requested the Board of Trustees to sign a Memorandum of Understanding allowing part-time employees, Percy Child and Rebecca Reynolds, to be scheduled for additional hours over the 19 hours per week they usually work. They both agree and understand they will not be eligible for additional benefits.

A motion was made by Russ Hannagan and seconded by Jen Lonergan to allow Percy Child and Rebecca Reynolds work additional hours. Trustees signed the Memorandum of Understanding.

### **Motion Passed**

In recognition of the 125<sup>th</sup> Library Anniversary, Interim Director, Janice Allman has suggested an Amnesty Week for overdue fines. It will be held June 13-18.

A motion was made to approve Amnesty Week was made by Brenda Conca and seconded by Russ Hannagan.

**Motion passed**

The Hockomock Digital Photographers will use the community room on Wednesday evenings after hours starting this fall. Prior to Covid, they used the room after hours and had a key. The locks have been changed and the keys can't be duplicated. The library has only one duplicate key so the club will check out the spare key and return it the next day.

Meeting adjourned 8:40pm.

Anne Marek, Trustee

**Next meeting June 21, 2022 at 7:00pm**