



OPEN SESSION MINUTES
BOARD OF SELECTMEN
Monday, June 23, 2022

PETER SPAGONE JR., CHAIRMAN
CAROLE JULIUS, VICE CHAIRMAN
DAVID SHEEDY, CLERK

TOWN HALL, 1st FLOOR CONFERENCE ROOM
175 CENTRAL STREET
EAST BRIDGEWATER, MASS.

Members Present: Peter Spagone Jr., Carole Julius, and David Sheedy

Members Absent:

Others Present: Charles Seelig, Town Administrator, Rebecca Johnson, Assistant to the Town Administrator and Board of Selectmen

3:00 pm Selectman Spagone Jr. called the meeting to order.

Selectman Spagone Jr. led the Pledge of Allegiance.

OPEN FORUM

Police Chief Paul O'Brien and Deputy Police Chief Michael Jenkins were present to request the release of ARPA funds for body cameras. Deputy Jenkins stated the cameras will be integrated directly into the uniform. Police Chief, Obrien stated the State will be giving the Town \$25,000 for the body cameras to help pay for the program.

Town Administrator, Charlie Seelig stated that since this is not an action item on the agenda a future meeting could take place to approve these funds and make an official vote.

ACTION ITEMS

Motion by Selectman Sheedy to approve request from the Treasurer / Collector for a step increase for the new Part-time Senior Clerk position effective July 1, 2022, starting step 3 of the clerical union grid. Seconded by Selectman Julius. All were in favor. 3-0

Treasurer/ Collector Pam Adduci was present. She stated the position was offered to a former employee that worked for over 20 years as the Assistant Treasurer / Collector. Due to her experience, she feels a step increase is appropriate.

Motion by Selectman Sheedy to approve request from the Director of Assessing for a step increase for the Administrative Assistant position effective July 1, 2022, starting step 6 of the clerical union grid. Seconded by Selectman Julius. All were in favor. 3-0

Director of Assessing, Paula Wolfe was present. She stated the position was offered to a current employee that has previous experience. She stated this is a 26-hour position currently, may increase in the future.

Selectman Peter Spagone Jr. recused himself from action item #1 regarding the Town Wide Insurance.

Selectman Julius stated they will be reviewing bids for the Town Property, Liability and Workers Compensation Insurance and possibly award a contract.

Town Administrator, Charlie Seelig stated that three firms are present to answer any questions the Board may have. The firms are Braley Wellington, East Bridgewater Insurance Agency and MIIA. Mr. Seelig stated that he provided the information on the bids to the Selectmen.

John Brissette of Worcester based, Braley Wellington Insurance Agency was present and gave a brief overview of the agency and what they could provide to the Town. Mr. Brissette stated the agency uses Trident Insurance. The package given to the Selectmen includes information on property, liability, and professional liability. He stated workers comp would go through MEGA. Police and Fire accident policy would go through Gowrie Group. Mr. Brissette stated that Trident has a loss control and workers comp program, trainings and presentations would take place in person for Town Employees. An Employee Assistance Program is also included at no additional cost. Mr. Brissette stated they do not provide any grants.

Ken Fienberg, East Bridgewater Insurance Agency was present and gave a brief overview of the agency and what they could provide to the Town. Mr. Fienberg stated he is familiar with the Town and has insured the Town in the past. Mr. Fienberg stated EBIA uses Travelers and intends to use CHUBB for Police and Fire insurance. Mr. Fienberg stated he received a letter from CHUBB stating they would honor the broker of record letter. He gave an overview on individual policies, how certain policies are put together and how they work with Departments. Mr. Fienberg stated letters of endorsement from four Department Heads were sent to the Town Administrators office. An Employee Assistance Program is also included. Mr. Fienberg stated EBIA intends to insure one Town, which is East Bridgewater. Mr. Fienberg stated that Travelers has programs where they come in and meet with the department and discusses what they provide, they do not provide a lot of training programs.

David Labonte and Tom DePaulo of Massachusetts Interlocal Insurance Agency representative were present. Mr. DePaulo stated they have a membership driven program. He stated each account is assigned an account representative, account manager, workers comp, and loss control manager. He reviewed credits the Town would qualify for, rewards credits, prepayment credit, and grants. Mr. DePaulo mentioned a rewards program they offer in multiple formats, in person and online which include simulator for driving training. An Employee Assistance Program is also included at no additional cost. Mr. Labonte stated the insurance provided for Police and Fire is CHUBB and MIIA has the exclusive. Mr. Labonte stated MIIA provides insurance to over 390 cities and towns across the State.

Brian Murphy, Insurance Advisor of HUB International of New England was present. He stated that he was brought on by a previous Interim Town Administrator to look at the FY 19 insurance bid process and to give a recommendation for the FY 23 Insurance.

Mr. Murphy stated the process in FY 19 was done in a quick timeframe, loss runs weren't received timely which resulted in insurance companies not being able to do a detailed analysis. Mr. Murphy reviewed the FY 23 Bids for insurance with the Selectmen. He stated that Insurance is not subject to Ch. 30b, the procurement law.

Selectman Sheedy stated that four Department Heads provided letters of recommendation. Mr. Seelig provided Selectman Sheedy with the letters.

Selectman Julius stated she doesn't have enough information to decide without looking at the Bids. Selectman Sheedy agreed. He stated that beyond money they need to look at the service the agency would provide.

Selectman Julius stated they will take the information under advisement and schedule a meeting for Tuesday 6/28 at 11:00 am to decide.

Selectman Spagone Jr. returned to the meeting.

TOWN ADMINISTRATOR REPORT

Mr. Seelig stated the library has been having trouble hiring a director. After surveying comparable Towns, he recommends increasing the Salary to \$83,560 and advertise again.

UPCOMING MEETINGS

Monday, July 11, 2022, Board of Selectmen Meeting 6:30 pm

BOARD DISCUSSIONS

Selectman Spagone Jr. thanked Dale and the Duds for their performance on the common recently. He also thanked Mr. Seelig for attending the Tutu run.

ADJOURN

Meeting adjourned at 5:00 pm

Clerk

Board of Selectmen