



EXECUTIVE SESSION MINUTES
BOARD OF SELECTMEN
Monday, July 19, 2021

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Executive Session - 7:48 pm

Present: David Sheedy, Chairman; Peter Spagone Jr., Vice Chairman; Carole Julius, Clerk

Absent:

Others Present: James Purcell, Interim Town Administrator, Ly Nguyen, Principal Clerk

Clerk, Julius announced the Selectmen were entering into Executive Session Pursuant to MGL Chapter 30A, § 21 (a)(2) To conduct strategy sessions in preparation for negotiations with nonunion personnel and to conduct contract negotiations with nonunion personnel; Building Commissioner / Zoning Enforcement Officer, Patrick Franey and to discuss Planning / Building Department Structure.

Ms. Julius made a motion to open Executive Session. Mr. Spagone Jr. seconded. Roll Call Vote: Mr. Sheedy: Aye, Mr. Spagone Jr: Aye, Ms. Julius: Aye. All were in favor, 3-0.

Mr. Purcell began discussion on the contract of the Building Commissioner / Zoning Enforcement Officer. He stated there had been a previous conversation regarding performance evaluation and compensation. Building Commissioner / Zoning Enforcement Officer, Patrick Franey was present to discuss contract and structure of department. There was a discussion on rollout for the first two years of contract. Mr. Franey talked about his goals / objectives and what he envisions for the department.

Mr. Sheedy was concerned on the subject of administrative positions within department. Mr. Franey proposed hiring a full-time senior clerk, training for staff and board members. Ms. Julius suggested an organizational chart to get a better understanding. There was a brief discussion on job description. Mr. Spagone Jr. would like to get the Planning Board and Zoning Board of Appeals involved with department structure, all agreed.

There was a discussion on meetings held with Engineering Firm. Mr. Purcell suggested Mr. Franey be the Chairperson at these meetings to possibly eliminate challenges within departments. The Selectmen suggested a joint meeting next week with both board members regarding their goals / objectives.

The Selectmen commended Mr. Franey for his works and efforts and looks forward to contract signing at the next Board of Selectmen meeting.

Ms. Julius made a motion to adjourn from Executive Session at 8:48 pm, seconded Mr. Spagone Jr. All were in favor, 3-0

Roll Call Vote: Ms. Julius: Aye, Mr. Sheedy: Aye, Mr. Spagone Jr.: Aye. All were in favor, 3-0

Carole Julius Clerk

Board of Selectmen