

East Bridgewater Library Trustees Meeting

May 16, 2023

Meeting was called to order at 7:04. Board members in attendance were: Director Jessica Henderson, Anne Marek, Jennifer Lonergan, Leah Herrmann, Kelsey Holbrook, Joann Landry, and Victoria Panora

Bills signed.

Kelsey H. made a motion to accept the Scribe's Report. Leah H. seconded.

Motion passed

Director's Report

- June 5, 2023 Town Meeting
 - The Library Capital requests are on the agenda, Trustees will be in attendance for support and any questions from the community.

Old Business

A. Budget Updates

- Library Capital requests, staff salaries, and the FY24 budget will get voted on at Town Meeting.

B. Dates for July and August Trustee meeting

- Victoria P. made a motion to move the July and August Trustee meetings to the second Tuesday of those months. Anne M. seconded.

Motion passed

New Business

A. Introductions and Trustee Skills/Interests Inventory

- Introductions were made by all the members with some professional background and interests.
- The Board welcomed our newest members, Joann Landry and Victoria Panaro.

B. Vote on reimbursements for Jen Finn and Jessica Henderson

- Anne M. made a motion to reimburse Jen Finn \$200 for her Paraprofessional Certification, to be paid out of the Town Appropriation. Joann L. seconded.

Motion passed

- Leah H. made a motion to reimburse Jessica Henderson \$79 for an ALA class, to be paid out of State Aid. Joann L. seconded

Motion passed

C. State Aid Overview

- With State Aid, we spend the previous year's award.
- We went into FY23 with an award of \$27,934 for FY22 and \$17,856 in reserve
- As of 5/10, we have spent \$18,467 of FY22 State Aid.
- We have \$9,467 remaining of FY22 State Aid.

- For FY23 we will receive \$32,980.

D. Vote on Remaining FY22 State Aid

- Discussion about how to use the remainder of the money.
- Ideas included a new website and new furniture for the Millet Room

Leah H. made a motion to sign a contract and pay \$5,220 EpbRI, a website company, for a new website and one year contract. Joann L. seconded.

Motion passed

Jennifer L. made a motion to pay \$5318.06 for furniture for the Millet Room out of State Aid. Kelsey H. seconded.

Motion passed

- Leah H. offered her services to work on a new logo for the library.
- Trustee support was requested for the last day of school in East Bridgewater, Friday June 16.

Friends Report

- June will be the last friends meeting until September
- The book sale is June 9 and 10th
- The Friends bank balance is \$7505.62. Part of that is the Connie Ryan Love fund, \$1169. \$1,000 will be set aside for maintenance of the Teen Zone.

Fundraising

- This topic was discussed again.
- Should we have a gift account?
- Can we invest in certain Trusts?

Nominations resulted in a new organization of the Trustees

- Chair, Leah Herrmann
- Vice Chair, Anne Marek
- Secretary, Jennifer Lonergan
- Friends Liaison, Victoria Panora

Meeting adjourned at 8:35

Jennifer Lonergan, Trustee

Next meeting June 20, 2023