

## East Bridgewater Library Trustees Meeting

March 21, 2023

Meeting was called to order at 7:00. Board members in attendance were: Director Jessica Henderson, Anne Marek, Brenda Conca, Jennifer Lonergan, Russ Hannagan, Leah Herrmann, and Kelsey Holbrook. Also in attendance, Victoria Panora.  
Bills signed.

Kelsey made a motion to accept the March minutes, Leah Herrmann seconded.

### Motion passed

### Director's Report

### Old Business

- Patronage is up.
- BOS Meeting is scheduled for Monday, can any Trustees attend?
- Town tours will be offered to show the Library building needs.
- A possible video will be shot of the building needs for those that cannot come into the building.
- Trustee Leah Herrmann researched opportunities for staff development day.
- A retirement seminar is scheduled for June 15.
- Fundraising ideas were discussed to help curb the cost of the Library building needs.
  - Commemorative personalized bricks
  - A "giving tree" similar to the one at the Stoughton Library
- Landscaping ideas will be looked at and partnered with the DPW, post new roof.
- A possible community event with the landscaping was discussed. For example, children could plant bulbs.
- A vote is needed for the purchase of a new wireless printer.

Russ Hannagan made a motion for the library to purchase a new wireless printer, including a software contract. Leah Herrmann seconded.

### Motion passed

- Brian Kiely presented capital requests at the Capital Meeting.
- There is an upcoming MLA Conference. Jen Finn, Angie Howes, and the Director plan to attend. Funding for this will come out of the excess salary line.

### New Business

- The grandfather clock is being serviced.

- The payment for the grandfather clock to be serviced can be paid under the William Whitmore Trust, as how the trust is worded.
- A vote is needed by the Trustees to use the trust.
- This brought up discussion for the Trustees to review all of the trusts and their requirements.

Russ Hannagan made a motion to use the William Whitmore Trust to pay for the grandfather clock maintenance. Kelsey Holbrook seconded.

#### **Motion passed**

- The town administrator has requested a five year capital plan from the library. This plan is to work in conjunction with the DPW.
- The Director is already looking into the last day of school for East Bridgewater Public Schools, to ensure safety for the young members of our community that frequent the library and utilize its services on early release days and the last day of school.
- On September 8, librarian Angie Howes is getting married. Discussion was made on how the Trustees can support the Library so staff can attend the celebration.
- Discussion was made for Library Appreciation Week ideas. (April 23-29).

A motion to accept the Director's Report was made by Russ Hannagan and seconded by Kelsey Holbrook.

#### **Motion passed**

#### **Friends Report**

- An update was given by Victoria Panaro, a Friend of the East Bridgewater Public Library and a current library trustee candidate. The Friends made \$1523 from their book sale.

Meeting adjourned at 8:16

Jennifer Lonergan, Trustee

**Next meeting April 18, 2023**