

East Bridgewater Library Trustees Meeting

January 17, 2023

Meeting was called to order at 7:05. Board members in attendance were: Director Jessica Henderson, Anne Marek, Brenda Conca, Jennifer Lonergan, Russ Hannagan, Leah Herrmann, Chair of the Board of Selectmen Peter Spagone, and Victoria Panaro.
Bills signed.

*The Scribe's Report for December was voted on during our Special Meeting on 1/10/23. Anne Marek made the motion to accept the December minutes, Brenda Conca seconded.

Motion passed

Director's Report

- Overall patron usage is going up.
- HUGS tree allotted for a lot of traffic.
- Capital requests have been submitted.
- The budget has been submitted.
- LED lights are going to be installed throughout the building.
- Alarm is now working correctly.
- The cleaning company has not been cleaning well.
- The idea of a foundation to raise money for capital projects has been suggested.
- Anne V. is looking into grants for an electronic sign.
- There will be a staff development day on February 9, 2023.
- A committee has been formed for researching a new website for the library.
- Jen F. is looking for new furniture for the Millet Room.
- The staff will be completing online ALICE training.
- A vote from the Trustees was requested to allow "Food For Fines" for February.

A motion to accept the Director's Report was made by Russ Hannagan and seconded by Leah Herrmann.

Motion passed

Friends Report

- Assistant Director Janice Allman attended the meeting and delivered the Director's Report as Director Henderson attended the Bicentennial Kickoff celebration for East Bridgewater. Trustee Jennifer Lonergan attended for the Trustees as Anne Marek also attended the Bicentennial event.
- The Library had two requests for funding from The Friends:
 - \$400 for YA Programming

- For 3/23, an early release day EB Public Schools. From 11:30-2:30 a “One Up Games Open Gameplay”, a VR company. \$375 is needed to pay for the compare and another \$25 for food/prizes. Friends voted and approved.
 - \$325 for Adult Programming for Spring 2023. Pop-up Art School - Felted Woodland Toadstools.
- When these events are advertised, The Friends will be credited publicly for their support.
- The Friends are updating their informational brochure and Mission Statement. A mock up was presented by Janice.
 - Brochure was reviewed and edited by The Friends.
 - The Friends decided to have the brochure printed at the Library to save on cost.
- A request was made to have The Friends fund the Legislative Breakfast. The Friends voted and approved to fund the breakfast for \$50.

Old Business

The Director invited Chairman Board of Selectmen, Peter Spagone Jr., to our meeting to make aware of the challenges that the library is facing. Director Henderson took him on a tour of the library and pointed out various structural issues, weatherproofing need, and leaks. Mr. Spagone was appreciative of the tour and supports the library in any way that he can to correct issues. Mr. Spagone went on to discuss how the sewer project will bring in revenue to the town. The sewer project will give opportunities for more businesses to establish themselves in East Bridgewater. He also discussed grants that East Bridgewater will be eligible for from the state. Mr. Spagone requested a detailed plan of need and challenges for the library by the end of February to be presented to the Town of East Bridgewater.

On behalf of the Trustees and the Director, we would like to thank Peter Spagone Jr. for attending our meeting, taking the tour of the building, and discussing the future of the East Bridgewater Public Library.

New Business

- A vote is needed for holding Food for Fines in February.

Jennifer Lonergan made a motion for Food for Fines for overdue books for the month of February. Russ Hannagan seconded.

Motion passed

Meeting adjourned at 8:27

Jennifer Lonergan, Trustee

Next meeting February 28, 2023