

TOWN OF EAST BRIDGEWATER



Transcript of Articles in the Warrant for the

SPECIAL TOWN MEETING

And

ANNUAL TOWN MEETING

Report of the Finance Committee

Monday, May 8, 2023

At 7:00 p.m.

Please bring this report to the meeting for use in the proceedings at the

**JUNIOR/SENIOR HIGH SCHOOL
143 Plymouth Street**

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- IMPORTANT -

This Warrant contains Articles, explanations, recommendations, and appendices. Only the Articles are part of the “official” call to Town Meeting. The explanations and appendices are editorial, and the recommendations expressed are those of the Finance Committee. Only the Articles are part of the official Town Meeting warrant.



The Board of Selectmen

TOWN OF EAST BRIDGEWATER



Commonwealth of Massachusetts

WARRANT FOR THE SPECIAL AND ANNUAL TOWN MEETINGS

Monday, May 8, 2023

At 7:00 o'clock in the Evening

at the Junior/Senior High School, 143 Plymouth Street

Plymouth, ss

To any of the Constables of the Town of East Bridgewater, in said County of Plymouth, Commonwealth of Massachusetts.

GREETINGS:

In the name of the Commonwealth of Massachusetts, you are hereby directed to notify and warn the inhabitants of the Town of East Bridgewater, who being qualified to vote in elections and Town affairs, to meet at the Junior/Senior High School, 143 Plymouth Street, in said East Bridgewater, on Monday, the 8th day of May, 2023 at 7:00 p.m.; then and there to act upon the enclosed articles, to wit:

In case all articles in the foregoing Warrant shall not be acted upon at the Meeting called for on Monday, May 8, 2023, to meet in Adjourned Sessions at such time and place as the meeting shall determine.

This building is accessible to the handicapped and designated parking is provided. If requested, at least one week before the meeting, warrants with large print can be available. Please call the Town Clerk's office at least one week before the Town Meeting at 508-378-1606.

**Town of East Bridgewater
Report of the Finance Committee**

To the Citizens of East Bridgewater:

On Monday, May 8, 2023, the Town of East Bridgewater will hold a Special Town Meeting followed by its Annual Town Meeting. The brief Special Town Meeting will cover business matters that must be acted upon before the end of this fiscal year, which is June 30, 2023.

The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 2 and other financial articles until the continuance of the Town Meeting on Monday, June 5, 2023.

It is important that your voice is heard, and we look forward to seeing you at Town Meeting.

Sincerely,

The East Bridgewater Finance Committee,

Daniel Picha, Chairman

David Walsh, Vice-Chairman

Karen Harhen, Clerk

Lisa Allington

Karin Gilman

George Jouvin

**Town of East Bridgewater
FY24 Revenue & Expenditure Budget Estimate
Includes Other Sources of Funds**

To be presented at the continuance of the Annual Town Meeting on June 5, 2023.

GLOSSARY OF TERMS

Appropriation: An authorization to make expenditures and to incur obligations for specific purposes. An appropriation is granted by Town Meeting and is usually limited in time and amount as to when it may be expended. Any part of the general appropriation not spent or encumbered by June 30 automatically reverts to surplus, which may become Free Cash. A specific appropriation is carried forward from year to year until spent for the designated purpose or transferred by Town Meeting vote to another account.

Assessed Valuation: A valuation set upon real or personal property by the Board of Assessors as a basis for levying taxes.

Budget: A plan of financial operation consisting of an estimate of proposed expenditures for a given period and the means of financing them. The budget is voted in the spring at Town Meeting for the fiscal year that begins the following July 1st.

Capital Budget: A plan of proposed capital outlays and the means of financing them for the current year.

Cherry Sheet: An annual statement received from the Massachusetts Department of Revenue detailing estimated payments to the town for the next fiscal year and the estimated state and county government charges payable by the town. The Assessors in setting the tax rate use these amounts. The actual receipts and charges may vary from the estimates.

Debt or Capital Exclusion: The Town can assess taxes in excess of the levy limit by voting a debt exclusion or capital outlay exclusion. This amount does not become a permanent part of the levy limit base but does allow the Town to assess taxes for a specific period in excess of the limit for payment of debt service costs or payment of capital expenditures.

Debt Service: Payment of interest and repayment of principal to holders of the Town's debt instruments.

Excess Levy Capacity: The difference between the Town's tax levy limit and its actual tax levy for the current year. It is the additional tax levy that could be raised without asking for an override.

Fiscal Year: A 12-month period, commencing July 1 and ending June 30, to which the annual budget applies. Fiscal years are often denoted FYXX with the last two numbers representing the calendar year in which it ends, for example, FY22 is the fiscal year ending June 30, 2022.

Free Cash: Free cash is the portion of unreserved fund balance available for appropriation. It is not cash but rather is approximately the total of cash and receivables less current liabilities and earmarked reserves also reduced by reserves for uncollected taxes. This is also referred to as "available cash". The amount is certified annually by the Massachusetts Department of Revenue.

General Fund: The major town-owned fund which is created with town receipts, and which is charged with expenditures payable from revenues.

Grant: A contribution of assets by one governmental unit or other organization to another. Typically, these contributions are made to local governments from the state and federal governments. Grants are usually made for specific purposes.

Line-Item Budget: A format of budgeting that organizes costs by type of expenditure such as expenses, equipment, and salaries.

New Growth: The amount of property tax revenue that the Town can add to its allowable tax levy as a result of new construction, alterations, subdivisions or change of use which increases the value of a parcel of land by more than certain amounts.

OPEB: Other Post-Employment Benefits. Benefits that an employee of the town will receive in retirement. OPEB does not include pension benefits paid to the retired employee. Other benefits include insurance premiums, healthcare premiums, and deferred-compensation contractual arrangements.

Overlay: The amount set aside to allow for uncollected property taxes. An amount for the overlay is added to the appropriations and other charges. Overlay Surplus – see below.

Override: An amount, voted by the Town, which is permanently added to the levy limit. A majority vote of the Selectmen allows an override question to be put on the ballot. Override questions must be presented in dollar terms and must specify the purpose of the override. Overrides require a majority vote of approval by the Town.

Overlay Surplus: The unused amount of the overlay for prior years, which may be transferred, by a vote of the Town, to the reserve account or used for extraordinary items.

Property Tax Levy: The amount produced by multiplying the assessed valuation of property by the tax rate. The tax rate is expressed “per thousand dollars” of assessed valuation.

Reserve Fund: Money set aside by Town Meeting to be allocated by the Finance Committee for extraordinary or unforeseen expenditures.

Stabilization Fund: A special reserve funded by Town Meeting for future expenditures.

Tax Classification Tax Allocation: Before setting the tax rate each year, a classification hearing is held by the selectmen to determine the shares of the tax levy to be paid by each class of property in the community, and whether to allow an open space discount, residential exemption, or small commercial exemption. The Assessors provide information about the impact of these options at the hearing. The decisions of the Selectmen are reported to the Bureau of Accounts and are referred to as the “Classification Tax Allocation.”

Tax Levy Limit: The maximum amount of the tax levy for a period under the restrictions of Proposition 2½. It is calculated as the prior year limit plus new growth plus 2.5% of the prior year levy limit.

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TOWN OF EAST BRIDGEWATER



Commonwealth of Massachusetts

WARRANT FOR SPECIAL TOWN MEETING
May 8, 2023

At 7:00 o'clock in the evening
at the Junior/Senior High School, 143 Plymouth Street

ARTICLE 1: To see if the Town will raise and appropriate or transfer from available funds the sum or sums of money from Account No. 1-0-359-3590 Free Cash required to meet obligations for union and personal contracts; or take any other action thereon or in relation thereto.

Request of the Board of Selectmen

This article provides a fund of money to pay union, non-union, personal contracts, and retirement obligations.

The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 1 until the continuance of the Town Meeting on Monday, June 5, 2023.

ARTICLE 2: To see if the Town will vote to appropriate and transfer from Account No. 1-0-359-3590 Free Cash, to Account No. 1-220-511-5163 Sick Leave Buy Back, the amount of \$28,111.20; or take any other action relative thereto.

Request of the Fire Chief

This article provides money to cover sick leave buy back for an employee that retired.

The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 2 until the continuance of the Town Meeting on Monday, June 5, 2023.

ARTICLE 3: To see if the Town will vote to appropriate and transfer from Account No. 22-231-835-4270 Ambulance Receipts Reserved for Appropriation to Account No. 1-220-511-5140 Sick Leave Coverage, the amount of \$20,000.00; or take any other action relative thereto.

Request of the Fire Chief

This article is to cover coverage in sick leave coverage due to multiple unexpected illnesses throughout the fiscal year.

ARTICLE 4: To see if the Town will vote to appropriate and transfer from Account No. 1-220-510-5132 Permanent Fire Salaries to the following accounts, the total amount of \$98,500.00; or take any other action relative thereto.

Transfer \$31,100.00 to Account No. 1-220-511-5139 Cover Vacation

Transfer \$17,500.00 to Account No. 1-220-511-5147 Additional Compensation-Cover OJI

Transfer \$31,000.00 to Account No. 1-220-511-5148 Additional Compensation-Other

Transfer \$8,900.00 to Account No. 1-231-520-5502 Supplies-Ambulance and

Transfer \$10,000.00 to Account No. 1-220-511-5140 Cover Sick.

Request of the Fire Chief

The purpose of this article is to cover multiple shifts due to two firefighters out on long-term OJI and two firefighters who were out on long-term illness and a resignation that needed to be filled causing a vacancy on that shift.

ARTICLE 5: To see if the Town will vote to appropriate and transfer from Account No. 22-231-835-4270 Ambulance Receipts Reserved for Appropriation to Acct# 1-220-6005-5850 New Equipment for Fire Department Radio System upgrade the amount of \$94,667.00; or take any other action relative thereto.

Request of the Fire Chief

The purpose of this article is to take the current DPW radio channel and makes it a digital radio channel for the Fire Department, which will increase the radio systems performance in areas of town where radio reception is poor. It will provide a new radio channel for the DPW, which also acts as the Emergency Operations Channel for the Town. It will upgrade the FCC license for Fire and add an FCC license for the DPW. It will make the Fire/Police radio system less dependent on a single vendor, upgrade all radio consoles in the Fire/Police departments, re-program all radios at Fire, Police and DPW and give us a secondary transmit/receive site in case of radio system failure at the primary transmit/receive site.

ARTICLE 6: To see if the Town will vote to consolidate and repurpose the following articles totalling \$51,764.40 and transfer to Account No. 1-191-5999-5241, Unexpected Maintenance Repairs for Central School; or take any other action relative thereto.

Account No. 30-300-1191-5241 FY16 Weatherization the amount of \$19,862.86

Account No. 1-301-1023-5601 FY23 CS Playground Fence the amount of \$25,000.00

Account No. 1-301-1023-5607 FY23 CS Gym Floor Overlay the amount of \$1,634.00

Account No. 1-301-1023-5600 FY23 CS Fire Lane the amount of \$3,033.25

Account No. 1-301-1023-5241 FY15 Steam Traps the amount of \$2,234.29

Request of the Facilities Manager

The purpose of this article is to transfer the balance remaining in completed capital projects for the Central School. Repairs are becoming more and more frequent in nature at the school so we would like to repurpose the remaining funds for ongoing unexpected expenses.

ARTICLE 7: To see if the Town will vote to appropriate and transfer from Account No. 1-1-359-3590 Free Cash to Account No. 1-217-511-5178, Dispatch Cover the amount of \$10,000.00, for unforeseen overtime expenses; or take any other action relative thereto.

Request of the Police Chief

The purpose of this article is to fund unforeseen overtime expenses, due to one resignation and one possible FMLA for civilian dispatchers.

The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 7 until the continuance of the Town Meeting on Monday, June 5, 2023.

ARTICLE 8: To see if the Town will vote to transfer from Account No. 1-210-510-5124 Court Prosecutor Salary to Account No. 1-210-520-5193 Uniform Expenses, the amount of \$10,000.00 and 1-210-520-5247 Repair and Maintain Vehicles, the amount of \$22,000.00; or take any other action relative thereto.

Request of the Police Chief

The purpose of this article is to purchase uniform accessories in bulk for the department and to update and improve the performance of cruisers and supplies.

ARTICLE 9: To see if the Town will vote to transfer from Account No. 1-0-359-3590 Free Cash to Account No. 1-122-698-5318 Professional Services Medical, the amount of \$5,000.00 for future costs related to an injury.

Request of the Board of Selectmen

The purpose of this article is to cover the Town's deductibles when there are medical services for an injuries to employees in the Police and Fire Departments. This account was inadvertently closed out last year.

The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 9 until the continuance of the Town Meeting on Monday, June 5, 2023.

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You are directed to serve this Warrant by posting a copy thereof attested to by you in writing in each of six public places in the Town at least fourteen days before the time for holding the meeting called for in the Warrant. Herefore fail not, and make do return of this Warrant, with your doings thereon, to the Town Clerk of said Town on or before the ____ day of April 2023.

Given under our hands this ____ day of April in the year of our Lord two thousand and twenty-three.

THE BOARD OF SELECTMEN

Peter Spagone Jr., Chairman

Carole Julius, Vice-Chairman

David Sheedy, Clerk

A True Record,
ATTEST:

Susan Gillpatrick, Town Clerk

Date

SIGNED
04-20-2023

PLYMOUTH, SS.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of East Bridgewater by posting up attested copies of the same at the East Bridgewater Post Office and the East Bridgewater Public Library in Precinct 1; at Country Convenience in Precinct 2; Ye Olde Standish Grille in Precinct 3; and finally at Dewhurst Lumber, and the Town Hall in Precinct 4; of said Town at least fourteen days before the date hereof, as within directed.

Justice of the Peace

Date

MAY REMOVE AFTER May 8, 2023
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TOWN OF EAST BRIDGEWATER



Commonwealth of Massachusetts

WARRANT FOR ANNUAL TOWN MEETING

Monday, May 8, 2023

At 7:00 o'clock in the evening
at the Junior/Senior High School, 143 Plymouth Street

CA

ARTICLE 1: To see if the Town will accept the reports of its Officers, Boards, Departments, Committees, and Commissions, as printed in the 2022 Annual Report, or take any other action thereon or in relation thereto.

Request of the Board of Selectmen

ARTICLE 2: To see if the Town will vote, under the provisions of the General Laws of Massachusetts, Chapter 41, §108, or any amendments thereto, to fix the salaries of all elected officials for Fiscal Year 2024, and raise and appropriate any sum or sums therefore, and further raise and appropriate any sum or sums of money for the maintenance of the several departments of the Town, and for other necessary charges, in accordance with the amount recommended by the Finance Committee as shown in the final column of the Omnibus Budget as set forth below; or take any other action thereon or in relation thereto.

Request of the Finance Committee

This Article advances the Operating Budget for the Town for the Fiscal Year that begins on July 1st.

The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 2 until the continuance of the Town Meeting on Monday, June 5, 2023.

ARTICLE 3: To see if the Town will raise and appropriate or transfer from available funds the sum or sums of money required to meet obligations for union and personal contracts; or take any other action thereon or in relation thereto.

Request of the Board of Selectmen

This article provides a fund of money to pay union, non-union, personal contracts, and retirement obligations. The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 3 until the continuance of the Town Meeting on Monday, June 5, 2023.

ARTICLE 4: To see if the Town will vote to raise and appropriate, transfer from available funds or otherwise provide the sums recommended, or any other sum or sums, for Capital Outlay for the Town Departments, as set forth in the following schedule and determine whether such sums will be provided by taxation or by transfer or by a combination thereof; or take any other action thereon or in relation thereto.

Request of the Capital Budget Committee

This article appropriates money for a number of capital budget projects. The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 4 until the continuance of the Town Meeting on Monday, June 5, 2023.

ARTICLE 5: To see if the Town will vote to authorize the Board of Selectmen to apply for state or federal grants, and to expend any monies received, as outlined in the appropriate grant application; or take any other action thereon or in relation thereto.

CA

Request of the Board of Selectmen

The Town Meeting must authorize the Board of Selectmen to apply for, accept, and use any funds that may be available to the Town under state or federal grants.

ARTICLE 6: To see if the Town will vote to accept the provisions of MGL Chapter 59 §5C ½ authorizing an increase of fifty (50) percent for Property Tax Exemptions under Clauses 17D, 22, 22A, 22B, 22C, 22D, 22E, 37A, and 41C of Section 5 of Chapter 59 of the General Laws pertaining to the Blind, Elderly, Widowed, and Disabled American Veterans with a service connected disability for any fiscal year beginning on or after July 1, 2023, or take any other action thereon or in relation thereto.

Request of the Board of Assessors

This article adopts a Massachusetts General Law that permits the Board of Assessors to increase the amount of the exemption for the blind, elderly, widowed, and disabled veterans by 50%.

CA

ARTICLE 7: To see if the Town will vote to fix the maximum amount that may be spent during fiscal year 2024 beginning on July 1, 2023, for the revolving funds established in town by-laws for certain departments, boards, committees, agencies, or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E½; or take any other action thereon or in relation thereto.

Request of the Board of Selectmen

The Article seeks to renew the authorization to use the funds collected through fees for the support of that department’s activities. The funds are established under the Bylaws of the Town, but Town Meeting still needs to authorize the spending limit each fiscal year.

<i>Revolving Fund</i>	<i>Authorized to Spend</i>	<i>Use of Funds</i>	<i>Revenue Source</i>	<i>FY24 Limit</i>
COA Programs & Mini-Bus	Council on Aging Board	Exclusively to defray expenses for COA programs and mini-bus repairs	Fees Rec'd	\$10,000
Center at Sachem Rock Rental	Board of Selectmen	To provide funding for expenses associated with room rental at the Sachem Center	Fees Rec'd	\$20,000
Recreation Commission Activities	Recreation Commissioners	To fund recreational activities, field and equipment repairs, and field development	Fees Rec'd	\$40,000
Passport Photo Fees	Veterans' Agent	Expenses for photo supplies associated with the sale of passport photos.	Fees Rec'd	\$3,000
Public Library	Library Trustees	Library Activities	Fees & Fines	\$6,000

ARTICLE 8: To see if the Town will vote to appropriate and transfer from Account No. _____ to Account No _____, the sum of \$60,000.00 for migration and implementation of an online permit and licensing provider; or take any other action thereon or in relation thereto.

Requested by the IT Director

The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 8 until the continuance of the Town Meeting on Monday, June 5, 2023.

ARTICLE 9: To see if the Town will vote to appropriate and transfer from Account No. 1-0-359-3590, Free Cash to Account No.1-122-6000-5300, Professional Services the sum of \$5,000.00 for matching funds for a grant to produce an open space and recreation plan; or take any other action thereon or in relation thereto.

Requested by the Board of Selectmen

The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 9 until the continuance of the Town Meeting on Monday, June 5, 2023.

ARTICLE 10: To see if the Town will vote to appropriate and transfer from Account No. 1-0-359-3590, Free Cash to Account No. 1-426-6001-5300, Professional Services the sum of \$5,000.00 for a matching funds for a grant for planning expansion of the Central Sewer District; or take any other action thereon or in relation thereto.

Requested by the Board of Selectmen

The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 10 until the continuance of the Town Meeting on Monday, June 5, 2023.

ARTICLE 11: To see if the Town will accept the provisions of Massachusetts General Laws, Chapter 44, Section 53F ½ of the Massachusetts General Laws, establishing North Bedford Street Sewer District as an enterprise fund effective July 1, 2024; or take any other action thereon or in relation thereto.

Requested by the Board of Selectmen

ARTICLE 12: To see if the Town will vote to appropriate and transfer from Account No. 1-0-359-3590, Free Cash to Account No. 1-122-6002-5300, Professional Services the sum of \$50,000.00 for a matching funds for a grant for demolition of the Precise Engineering Building; or take any other action thereon or in relation thereto.

Requested by the Board of Selectmen

The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 12 until the continuance of the Town Meeting on Monday, June 5, 2023.

ARTICLE 13: To see if the Town will vote to appropriate and transfer from Account No. 22-231-835-4270 Ambulance Receipts Reserved for Appropriation to Account No. 82-122-911-4972, Capital Stabilization, Transfer from Special Revenue for Tower 1, the sum of \$133,609.55; or take any other action thereon or in relation thereto.

Requested by the Fire Chief

This article provides a transfer from the Ambulance Account to the Capital Stabilization Account for the partial reimbursement for the purchase of Tower 1 which was approved at the 2020 Annual Town Meeting. This is the fourth of five transfers to repay the Capital Stabilization Account.

ARTICLE 14: To see if the Town will vote to appropriate and transfer from Account No. 22-231-835-4270 Ambulance Receipts Reserved for Appropriation to Account No. 1-220-6003-5850, New Equipment the sum of \$8,523.87; or take any other action thereon or in relation thereto.

Requested by the Fire Chief

The purpose of this article is to replace (3) three outdated AEDs for the Police Department.

ARTICLE 15: To see if the Town will vote to appropriate and transfer from Account No. 22-231-835-4270 Ambulance Receipts Reserved for Appropriation to Account No. 1-220-6004-5850, New Equipment the sum of \$133,239.00 to purchase 23 sets of structural firefighting PPE and 28 sets of non-structural PPE; or take any other action thereon or in relation thereto.

Requested by the Fire Chief

The purpose of this article will be to replace 23 sets of structural firefighting protective clothing that are nearing their expiration date and will add 28 sets of non-structural firefighting clothing.

ARTICLE 16: To see if the Town will vote to appropriate and transfer from Account No. 1-1-359-3590, Free Cash to Account No: 1-220-511-5163, Employee Retirement the sum of \$58,023.00 to fund the contractual sick leave buy back for a retiring firefighter; or take any other action thereon or in relation thereto.

Requested by the Fire Chief

This article provides money to cover sick leave buy back for an employee that will retire in the next fiscal year. The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 16 until the continuance of the Town Meeting on Monday, June 5, 2023.

ARTICLE 17: To see if the Town will vote to approve the following by-law:

Door-To-Door Solicitation

Section 1. Title.

This article shall be known as the "Door-to-Door Solicitation Law of the Town of East Bridgewater."

Section 2. Findings and intent.

- A. Many residents complain to the Police Department each year about door-to-door solicitation. Some indicate that being the target of solicitation in their homes is annoying, intrusive, and unpleasant. Others are concerned at having strangers approaching their homes uninvited. Many seek assurance that the solicitors are known to Town officials and properly licensed.

- B. This article is intended to regulate door-to-door sales by licensing sales agents; establishing a No Solicitation List; and promulgating reasonable time and manner restrictions on door-to-door solicitation, including enforcement of the No Solicitation List.

Section 3. Definitions.

The following words and phrases shall have the following meanings:

DOOR-TO-DOOR SALES — The in-person solicitation of sales of goods or services for present or future delivery by entry upon residential property, including multifamily or duplex residential property, or by soliciting persons located on residential property from a street, sidewalk or other adjacent property, without the prior invitation of the person to be solicited.

DOOR-TO-DOOR SALES PERMIT — A permit issued to a sales agent to engage in door-to-door sales in accordance with this article.

NO SOLICITATION LIST — A list of residential addresses in the Town, organized alphabetically by street name, indicating those residential properties placed on the list at the request of the owner or occupant indicating that he or she does not want sales agents to enter his or her property.

SALES ORGANIZATION — Any entity engaged in the supervision, recruitment, retention or employment of a salesperson or salespersons, including any person or representative thereof.

SALESPERSON — Any person engaged in door-to-door sales of goods or services for present or future delivery.

SALES SUPERVISOR — Any person who directs or supervises a salesperson or salespersons engaged in door-to-door sales.

Section 4. Administration.

The Town of East Bridgewater door-to-door sales permit process shall be administered by the East Bridgewater Police Department.

Section 5. Application requirements.

- A. Each salesperson must apply individually to the East Bridgewater Police Department during posted administrative hours by submitting a completed application, which shall require:
- (1) Government-issued photographic identification.
 - (2) Date of birth.
 - (3) Social security number.
 - (4) Permanent residential address.
 - (5) Home telephone number.
 - (6) Temporary local address.

- (7) Current cell phone number.
 - (8) Sales organization information.
 - (9) Sales supervisor identity.
 - (10) Make, model, color, and registration number of any vehicle(s) used to transport the sales agent, his/her supervisor, or sales materials.
 - (11) Such other verifying information as may be reasonably required.
- B. An application fee to be established and adjusted from time to time by the Board of Selectmen shall accompany each Town of East Bridgewater door-to-door sales permit application.

Section 6. Background check.

Subject to the provisions of the Massachusetts Criminal Records Offender Statute, MGL c. 6, § 167 et seq., and regulations promulgated thereunder, the East Bridgewater Police Department shall conduct criminal records check of each applicant for a Town of East Bridgewater door-to-door sales permit to determine the applicant's fitness and suitability to conduct door-to-door sales.

Section 7. No Solicitation List.

- A. The No Solicitation List shall be established and maintained by the East Bridgewater Police Department. Residents may submit their property for inclusion on the list without charge.
- B. Upon approval and issuance of a Town of East Bridgewater door-to-door sales permit, each salesperson shall be provided with a copy of the No Solicitation List.

Section 8. Door-to-door sales regulations

- A. No salesperson shall engage in door-to-door sales without first having applied for and received a Town of East Bridgewater door-to-door sales permit.
- B. No sales organization shall allow any salesperson to engage in door-to-door sales who has not applied for and received a Town of East Bridgewater door-to-door sales permit.
- C. No sales supervisor shall direct or supervise, direct, or allow any salesperson to engage in door-to-door sales who has not applied for and received a Town of East Bridgewater door-to-door sales permit.
- D. No salesperson shall enter within the perimeter of any residential property included on the No Solicitation List. In addition to the fine(s) established below, inclusion of a residential property on the No Solicitation List shall constitute notice prohibiting trespass under MGL c. 266, § 120.
- E. No salesperson shall solicit sales from a person situated within a residential property included on the No Solicitation List from a street, sidewalk or other adjacent property.
- F. Each salesperson shall carry the Town of East Bridgewater door-to-door sales permit at all times while engaged in door-to-door sales and shall display said permit upon request by any police

officer. Town official or any person present at a residential property where door-to-door sales are solicited.

- G. No salesperson or supervisor shall use any vehicle to transport persons or materials for door-to-door sales unless said vehicle is identified in the Town of Yarmouth door-to-door sales permit application and the exterior of said vehicle is marked with the name of the sales organization and the words "door-to-door sales." All required information shall be in letters a minimum of four inches in height on both sides of the vehicle.
- H. Door-to-door sales shall not be conducted except during the hours between 9:00 a.m. and dusk.

Section 9. Violations and penalties.

- A. Each violation of any provision of this article shall be punished by a fine not to exceed \$300.
- B. Upon the occurrence of a second violation of this article by any salesperson, the issuing authority may revoke that salesperson's Town of East Bridgewater door-to-door sales permit.

Section 10. Severability.

The invalidity of any portion or portions of this article shall not invalidate any other portion, provision or section thereof.

or take any other action thereon or in relation thereto.

Requested by the Board of Selectmen

ARTICLE 18: To see if the Town will vote to amend the Sewer Assessment Bylaw for the North Bedford Street Sewer Extension Project of the Town of East Bridgewater by amending Section 2(e) Abatements as follows:

(New language is in **bold** and deletion of existing language is shown in ~~strikethrough~~.)

(e) Abatements

In all disputes regarding betterment assessments, the property owner shall obtain an application for abatement from the Department of Public Works and after completion of the form, file it with the Board of Selectmen within six (6) months from the date of Notice. The Board of Selectmen shall make a final ruling on the application **within four (4) months of the date of the filing of such application**. If the Board of Selectmen does not act **within such time period**, the ~~petition~~ **application for abatement** is deemed to be denied. The filing of the application does not stay the payment of the benefit assessment. The assessment should be paid as assessed and a refund will follow if the abatement is allowed; or take any other action thereon or in relation thereto.

Requested by the Board of Selectmen

ARTICLE 19: To see if the Town will vote to authorize the Board of Selectmen to request a special act of the General Court, in the form set forth below, in relation to changing the title of the Board of Selectmen to Select Board, provided, however, that the General Court may make clerical or editorial changes of form only to the bill, unless the Board of Selectmen approve amendments to the bill before enactment by the General Court; and provided further that the Board of Selectmen is hereby authorized to approve amendments which shall be within the general public objectives of this petition:

“AN ACT CHANGING THE BOARD OF SELECTMEN IN THE TOWN OF EAST BRIDGEWATER TO A SELECT BOARD

SECTION 1. Notwithstanding any general or special law to the contrary, the executive body in the town of East Bridgewater, previously known as the board of selectmen, shall be known as the select board and shall have all of the powers and duties of a board of selectmen under any general or special law, by-law of the town or rules and regulations applicable thereto.

SECTION 2. This act shall take effect upon its passage.”

or take any further action in relation thereto.

Requested by the Board of Selectmen

ARTICLE 20: To see if the Town will vote to amend the General By Laws of the Town of East Bridgewater by replacing “Selectmen” and “Board of Selectmen” with the terms “Select Board” and/or “Select Board member” in each and every instance in which said term(s) appear, or take any other action in relation thereto.

Requested by the Board of Selectmen

ARTICLE 21: To see if the Town will vote, as allowed under Massachusetts General Laws, Chapter 41, Section 1B, to have the position of Town Clerk become appointed by the Select Board, and to further effectuate said vote, to direct the Select Board to place the following question on the ballot at the Annual Town Election on May 18, 2024:

Shall the town vote to have its elected Town Clerk become an appointed Town Clerk of the town?

Yes ___ No ___

Requested by the Board of Selectmen

ARTICLE 22: To see if the Town will vote to accept as a public way the following streets or portions thereof, as laid out by the Board of Selectmen on April 24, 2023, and a copy thereafter filed with the Town Clerk:

STRATHMORE ROAD EXTENSION as shown on a plan entitled ““Elmwood Overlook” Definitive Subdivision; “Roadway As-Built”; Site: Strathmore Road Extension, East Bridgewater, Massachusetts; Prepared for: Perk Realty Trust 1199 Auburn Street Bridgewater, MA 02324; Prepared by Silva

Engineering Associates, P.C., dated February 10, 2022” and as shown on a plan entitled ““Elmwood Overlook” Definitive Subdivision; “Layout Plan”; Site: Strathmore Road Extension, East Bridgewater, Massachusetts; Prepared for: Perk Realty Trust 1199 Auburn Street Bridgewater, MA 02324; Prepared by Silva Engineering Associates, P.C., dated February 10, 2022”

and to authorize the Selectmen to acquire by gift, purchase and/or eminent domain an easement and/or fee interest in Strathmore Road Extension for all purposes for which public ways are used in the Town of East Bridgewater and any drainage, access, utility and/or other easements related thereto, or take any action relative thereto.

Request of the Board of Selectmen

ARTICLE 23: To see if the Town will vote to accept as a public way the following streets or portions thereof, pursuant to Chapter 361 of the Acts of 2022 with such acceptance determined to be in the public interest by the Board of Selectmen at a public hearing on February 27, 2023:

BROADMEADOW DRIVE as shown on a plan entitled “Broad Meadows Estates Section One, Definitive Subdivision Plan of Land in East Bridgewater, Mass., Broad Construction Corp: Owner, 775 Washington Street, Hanover, Mass.” dated January 24, 1972; or take any action relative thereto.

Request of the Board of Selectmen

ARTICLE 24: To see if the Town will vote to accept as a public way the following streets or portions thereof, pursuant to Chapter 361 of the Acts of 2022 with such acceptance determined to be in the public interest by the Board of Selectmen at a public hearing on February 27, 2023:

FIELDCREST DRIVE as shown on a plan entitled “Definitive Subdivision Plan of Fieldcrest Estates, East Bridgewater, Mass. Prepared for: Pyramid Realty Trust, Edward Baggia, River Road, East Bridgewater, Mass. Professional Land Survey Associates, 107 Dean Street, Easton, Mass.” dated February 25, 1986; or take any action relative thereto.

Request of the Board of Selectmen

ARTICLE 25: To see if the Town will vote to accept as a public way the following streets or portions thereof, pursuant to Chapter 361 of the Acts of 2022 with such acceptance determined to be in the public interest by the Board of Selectmen at a public hearing on February 13, 2023:

JOHNSON FARM LANE as shown on a plan entitled ““Johnson Farm Lane” Definitive Subdivision “Layout Plan”; Site: Johnson Farm Estates, Johnson Farm Lane, East Bridgewater, Massachusetts” prepared for: Town of East Bridgewater, 100 Willow Ave, East Bridgewater, Massachusetts” prepared by Silva Engineering Associates, P.C., dated November 22, 2022 and as shown on a plan entitled ““Johnson Farm Lane” Definitive Subdivision “Roadway Asbuilt”; Site: Johnson Farm Estates, Johnson Farm Lane, East Bridgewater, Massachusetts” prepared for: Town of East Bridgewater, 100 Willow Ave, East Bridgewater, Massachusetts” prepared by Silva Engineering Associates, P.C., dated November 22, 2022; or take any action relative thereto.

Request of the Board of Selectmen

ARTICLE 26: To see if the Town will vote to accept as a public way the following streets or portions thereof, pursuant to Chapter 361 of the Acts of 2022 with such acceptance determined to be in the public interest by the Board of Selectmen at a public hearing on February 27, 2023:

KENNELWORTH DRIVE as shown on a plan entitled “Plan of Land in East Bridgewater, Massachusetts, Owned by Elizabeth Weichel, Hayward-Boynton & Williams, Inc., Surveyors Civil Engineers 47 West Elm St. Brockton, Mass.” dated September 18, 1973; or take any action relative thereto.

Request of the Board of Selectmen

ARTICLE 27: To see if the Town will vote to accept as a public way the following streets or portions thereof, pursuant to Chapter 361 of the Acts of 2022 with such acceptance determined to be in the public interest by the Board of Selectmen at a public hearing on February 27, 2023:

LORRAINE DRIVE as shown on a plan entitled “Plainfield Subdivision Plan of Land in East Bridgewater, Owned by Edith H. Hashem, Hayward-Maynard & Boynton Engineers, 69 Main St., Brockton” dated June 9, 1964; or take any action relative thereto.

Request of the Board of Selectmen

ARTICLE 28: To see if the Town will vote to accept as a public way the following streets or portions thereof, pursuant to Chapter 361 of the Acts of 2022 with such acceptance determined to be in the public interest by the Board of Selectmen at a public hearing on February 27, 2023:

MELISSA CIRCLE as shown on a plan entitled “Satucket Definitive Subdivision Plan of Land in East Bridgewater, Mass., Professional Land Survey Associates, 107 Dean Street, Easton, Mass., Prepared for: D&J Realty Trust, Dana Colby & John Redder, 498 Bedford St, Rte. 18, East Bridgewater, Mass.” dated October 28, 1985; or take any action relative thereto.

Request of the Board of Selectmen

ARTICLE 29: To see if the Town will vote to accept as a public way the following streets or portions thereof, pursuant to Chapter 361 of the Acts of 2022 with such acceptance determined to be in the public interest by the Board of Selectmen at a public hearing on February 27, 2023:

RIVER ROAD as shown on a plan entitled “Subdivision of Land, East Bridgewater, Mass., Owned by John F. O’Malley, Magnolia Road, Milton, Mass., Pilgrim Land Survey, 775 Washington Street, Hanover, Massachusetts” dated October 3, 1969; or take any action relative thereto.

Request of the Board of Selectmen

ARTICLE 30: To see if the Town will vote to accept as a public way the following streets or portions thereof, pursuant to Chapter 361 of the Acts of 2022 with such acceptance determined to be in the public interest by the Board of Selectmen at a public hearing on February 27, 2023:

ROLLING HILLS DRIVE as shown on a plan entitled “Rolling Hills, Patrick C. Garner, Inc., 12 West Union St., East Bridgewater, Mass. 02333” dated May 8, 1986; or take any action relative thereto.

Request of the Board of Selectmen

ARTICLE 31: To see if the Town will vote to accept as a public way the following streets or portions thereof, pursuant to Chapter 361 of the Acts of 2022 with such acceptance determined to be in the public interest by the Board of Selectmen at a public hearing on March 27, 2023:

FIELDCREST LANDING as shown on a plan entitled “Fieldcrest Landing Definitive Subdivision Plan of Land in East Bridgewater, Mass.” prepared for Eastbridge Development Inc. 41 Highland Avenue Randolph, Mass. by Professional Land Survey Associates, 107 Dean Street Easton, Mass. dated October 5, 1990; or take any action relative thereto.

Request of the Board of Selectmen

ARTICLE 32: To see if the Town will vote to accept as a public way the following streets or portions thereof, pursuant to Chapter 361 of the Acts of 2022 with such acceptance determined to be in the public interest by the Board of Selectmen at a public hearing on March 27, 2023:

MEADOWBROOK DRIVE as shown on a plan entitled “Subdivision of Land in East Bridgewater” Owner: Edward Baggia 22 Cheryl Drive East Bridgewater by Professional Land Survey Associates 110 Pearl Street Stoughton dated March 21, 1981; or take any action relative thereto.

Request of the Board of Selectmen

ARTICLE 33: To see if the Town will vote to accept as a public way the following streets or portions thereof, pursuant to Chapter 361 of the Acts of 2022 with such acceptance determined to be in the public interest by the Board of Selectmen at a public hearing on March 27, 2023:

BURR LANE as shown as untitled on sheet/page 4 of a plan entitled “Broad Meadows Estates Section One, Definitive Subdivision Plan of Land in East Bridgewater, Mass., Broad Construction Corp: Owner, 775 Washington Street, Hanover, Mass.” dated January 24, 1972; or take any action relative thereto.

Request of the Board of Selectmen

ARTICLE 34: To see if the Town will vote to accept as a public way the following streets or portions thereof, pursuant to Chapter 361 of the Acts of 2022 with such acceptance determined to be in the public interest by the Board of Selectmen at a public hearing on March 27, 2023:

JACQUELINE’S PLACE as shown as “Brookside Drive” on a plan entitled “Rolling Hills, Patrick C. Garner, Inc., 12 West Union St., East Bridgewater, Mass. 02333” dated May 8, 1986; or take any action relative thereto.

Request of the Board of Selectmen

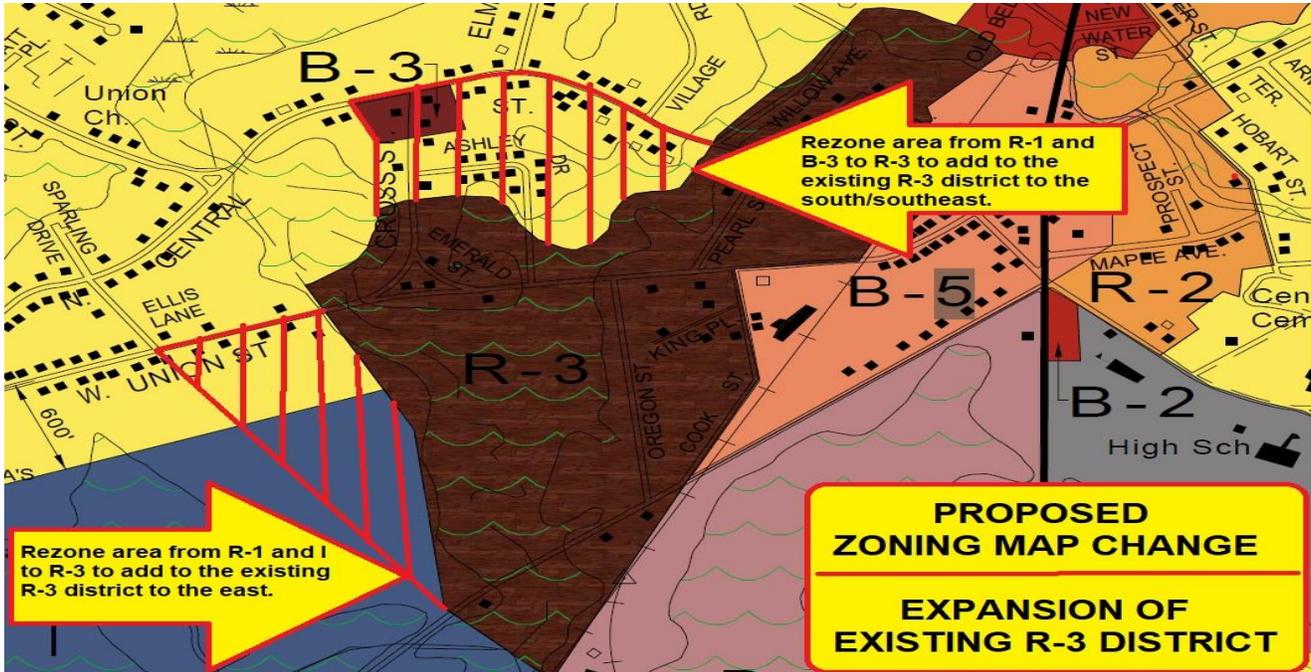
ARTICLE 35: To see if the Town will raise and appropriate or transfer from available funds a sum or sums of money for the prevention and remediation of opioid addiction; said funds to be under the jurisdiction of the Board of Selectmen or take any other action thereon or in relation thereto.

Requested by the Board of Selectmen

The Finance Committee and Board of Selectmen recommend that Town Meeting defer action on Article 35 until the continuance of the Town Meeting on Monday, June 5, 2023.

ARTICLE 36: To see if the Town will amend the current Town of East Bridgewater Zoning Map by changing certain portions of the existing zoning districts from Industrial (I-1), Residence 1 (R-1), and Business 3 (B-3) to Residence 3 (R-3) thereby expanding the existing Residence 3 (R-3) district. The subject area is bounded by Central Street to the North, West Union Street to the North, and the former railroad right-of-way to the South-Southeast and as more specifically shown on the included Zoning Map excerpt.

Requested by the Planning Board



ARTICLE 37: To see if the Town will vote to accept from Karen L. Thompson, a parcel of land described as Assessors' Map 92, Lot 62B, measuring 135,278 square feet on Highland Street or take any other action thereon or in relation thereto.

Requested by the Board of Selectmen

(This page intentionally blank.)

You are directed to serve this Warrant by posting a copy thereof attested to by you in writing in each of six public places in the Town at least seven days before the time for holding the meeting called for in the Warrant. Herefore fail not, and make do return of this Warrant, with your doings thereon, to the Town Clerk of said Town on or before the _____ day of April 2023.

Given under our hands this _____ day of April in the year of our Lord two thousand and twenty-three.

THE BOARD OF SELECTMEN

Peter Spagone Jr., Chairman

Carole Julius, Vice-Chairman

David Sheedy, Clerk

SIGNED
04-20-2023

A True Record,
ATTEST:

Susan Gillpatrick, Town Clerk

Date

PLYMOUTH, SS.

Pursuant to the within Warrant, I have notified and warned the inhabitants of the Town of East Bridgewater by posting up attested copies of the same at the East Bridgewater Post Office and the East Bridgewater Public Library in Precinct 1; at Country Convenience in Precinct 2; Ye Olde Standish Grille in Precinct 3; and finally at Dewhurst Lumber, and the Town Hall in Precinct 4; of said Town at least seven days before the date hereof, as within directed.

Justice of the Peace

Date

MAY REMOVE AFTER May 8, 2023
APPENDIX 1: Town Meeting Parliamentary Procedure

Parliamentary procedure has a long history. Originating in the early English Parliaments, it came to America with the first European settlers and became uniform in 1876 when Henry Robert published his manual, known as “Robert’s Rules of Order.” Our Town Meeting proceedings are governed by the rules contained in “*Town Meeting Time: A Handbook of Parliamentary Law*” except as modified by the Massachusetts General Laws, Chapters 39 and 43A.

Parliamentary procedure means that everyone may be heard and to come to decisions without confusion. It means democratic rule, flexibility, the protection of rights and most importantly a fair hearing for everyone.

The basic parts of parliamentary procedure provide for the presentation of motions, the seconding or the expression of support of another’s motion, an opportunity to debate, and ability to make a decision.

There are five general types of motions:

- Main Motions: These introduce subjects for consideration.
- Subsidiary Motions: This motion change how the main motion is handled. (They are voted on before the main motion.)
- Privileged Motions: These motions concern special or important matters not related to the pending business. In general, they are considered before other types of motions.
- Incidental Motions: These are questions of procedure that arise out of other motions, and they must be considered before the other motion.
- Motions that bring a question again before the assembly: These enable certain items to be reconsidered. In general, they are brought up when no business is pending.

Some questions relating to motions:

- Is it in order? Your motion must relate to the business at hand and be presented at the right time. It must not be obstructive, frivolous or against the law.
- May I interrupt the speaker? Some motions are so important that the speaker may be interrupted to make them. The original speaker regains the floor after the interruption has been attended to.
- Do I need a second? Usually, yes, A second indicates that another member would like to consider your motion and it prevents spending time on a question that interests only one person.
- Is it debatable? Parliamentary procedure guards the right to free and full debate on motions. However, some subsidiary or privileged, and incidental motions are not debatable.
- Can it be amended? Striking out or inserting wording, or both, can change some motions. Amendments must relate to the subject as presented in the main motion.
- What vote is needed? Most require only a majority vote (more than half the members present and voting). But, motions concerning the rights of the town meeting, borrowing, and some other miscellaneous subjects may require “supermajorities” of $\frac{3}{4}$ or 9/10’s depending on the applicable state law.
- Can it be reconsidered? Some motions can be debated again and revoted to give members a chance to change their minds. The motion to reconsider must come from the “winning” side.

How Do I Present My Motion?

Obtain the Floor:

- Wait until the previous speaker is finished.
- Rise and address the Moderator. Say, “Mr. Moderator.”
- Wait until you are recognized.
- State your name and address for the record.

- Make your motion:
- Speak clearly and concisely.
- State your motion affirmatively. Say, “I move that we do....” Instead of “I move that we do not...”
- Stay on the subject and avoid personal attacks.

You wait for a second:

- Another member will say, “I second the motion.”
- Or the Moderator will call for a second.
- If there is no second, your motion will not be considered. (Motions made at the direction of a board or committee (more than one person) do not require a second.)

The Moderator states your motion:

- The Moderator must say, “It is moved and seconded that we...”
- After this happens, debate or voting can occur.
- Your motion is now “assembly property,” and you can’t change it without the consent of the body.

You expand on your motion:

- As the person who made the motion, you are allowed to speak first.
- Direct all comments to the Moderator
- Keep to the time limit for speaking.
- You may speak again after all other speakers are finished.
- You may speak a third time by a motion to suspend the rules with a 2/3 vote.

The Moderator puts the question:

- The Moderator asks, “Are you ready for the question?”
- If there is no more debate, or if a motion to stop debate is adopted, a vote is taken.
- The Moderator announces the result.

The method of voting on a motion:

- Voice: The Moderator asks those in favor to say “aye” and those opposed to say “no.” A member may move for an exact count.
- General Consent: When a motion isn’t likely to be opposed, the chair says, “If there is no objection...” Members show consent by their silence. If someone says, “I object,” the matter must be put to a vote.
- Show of hands: Members raise their hands to verify a voice vote, or as an alternative to it. This does not require a count. A member may move for an exact count.
- Ballot: Members write their vote on a slip of paper and this is done when secrecy is desired.

More Motions:

A motion to lay on the table: This motion is used to lay something aside temporarily to take care of more urgent matters. It should not be used to prevent debate or to kill a question. Members can “take from the table” a motion for reconsideration. This must happen by the end of the town meeting.

A motion to indefinitely postpone: This is a parliamentary strategy. It allows members to dispose of a motion without making a decision for or against. This is useful in case of a badly chosen main motion for which either a “yes” or “no” vote would have undesirable consequences.

APPENDIX 2: Finance Committee’s Recommendations (Sources of Funds)

APPENDIX 3: Consent Agenda

2023 East Bridgewater Annual Town Meeting Consent Agenda



A consent agenda's purpose is to act expeditiously upon certain types of articles that historically have generated no controversy and can reasonably be voted upon without debate. With a consent agenda, several articles can be addressed with a single vote, thereby ensuring that a greater proportion of Town Meeting's time is dedicated to articles that are the subject of genuine debate.

When the Consent Agenda is called, the Moderator will read out the number of each article, one by one. If a voter has a question or concern about an article's inclusion on the Consent Agenda, s/he should say "hold" when the article's number is called. If the purpose of the "hold" is only to ask a simple question, the Moderator will attempt to get the question answered quickly with the goal of leaving the article on the Consent Agenda. Failing that, or if the article is held for debate, the article will be removed from the Consent Agenda. After each article has been called, the Moderator will ask Town Meeting to pass all articles on the Consent Agenda that have not been otherwise removed in a single vote. It is hoped that voters will remove articles from the Consent Agenda only in cases where genuine concern exists.

The Consent Agenda included below, will be taken up before Article 1 of the Annual Town Meeting on Monday, May 8, 2023.

MOTION: I move that the Town vote to take out of order Articles 1, 4, and 6, that they be "passed by consent" in accordance with the motions shown on the "2023 East Bridgewater Annual Town Meeting Consent Agenda" distributed to Town Meeting attendees this evening.

ARTICLE 1: To see if the Town will accept the reports of its Officers, Boards, Departments, Committees, and Commissions, as printed in the 2022 Annual Report, or take any other action thereon or in relation thereto. *(Requested by the Board of Selectmen)*

MOTION: ***I move that the Town hear and act upon the reports of the Officers, Boards, Departments, Committees, and Commissions as printed in the 2022 Annual Report.***

ARTICLE 5: To see if the Town will vote to authorize the Board of Selectmen to apply for state or federal grants, and to expend any monies received, as outlined in the appropriate grant application; or take any other action thereon or in relation thereto. *(Requested by the Board of Selectmen)*

MOTION: ***I move that the Town Authorize the Board of Selectmen to apply for state or federal grants and to expend any monies received as set forth in the appropriate grant applications.***

ARTICLE 7:

To see if the Town will vote to fix the maximum amount that may be spent during fiscal year 2024 beginning on July 1, 2023, for the revolving funds established in town by-laws for certain departments, boards, committees, agencies, or officers in accordance with Massachusetts General Laws Chapter 44, Section 53E½;

<i>Revolving Fund</i>	<i>Authorized to Spend</i>	<i>Use of Funds</i>	<i>Revenue Source</i>	<i>FY21 Limit</i>
COA Programs & Mini-Bus	Council on Aging Board	Exclusively to defray expenses for COA programs and mini-bus repairs	Fees Rec'd	\$10,000
Center at Sachem Rock Rental	Board of Selectmen	To provide funding for expenses associated with room rental at the Sachem Center	Fees Rec'd	\$20,000
Recreation Commission Activities	Recreation Commissioners	To fund recreational activities, field and equipment repairs, and field development	Fees Rec'd	\$40,000
Passport Photo Fees	Veterans' Agent	Expenses for photo supplies associated with the sale of passport photos.	Fees Rec'd	\$3,000
Public Library	Library Trustees	Library Activities	Fees & Fines	\$6,000

or take any other action thereon or in relation thereto. (Requested by the Board of Selectmen)

MOTION: *I move this Article is approved as written in the Warrant.*

APPENDIX 4: Distribution of FY 2024 Budget

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